

**Government of Jammu and Kashmir,  
Directorate of School Education, Kashmir.  
Kashmir.**

Subject:- Grant of In-Situ Promotion of Higher Standard pay scale.

**ORDER NO. 73 DSEK of 2025.**

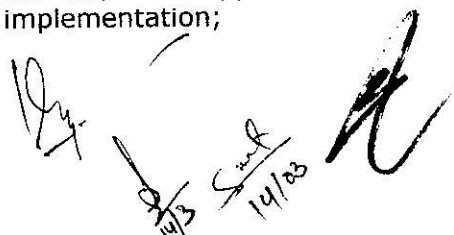
**DATED 14 / 03 / 2025.**

Sanction is hereby accorded to the grant of In-Situ promotion of the Higher Standard Pay Scale in terms of J&K Civil Services (Higher Standard Pay Scale Scheme Rules 1996 issued vide SRO-14 Dated.15.01.1996), in favour of **12 (Twelve)** Teaching officials of Kashmir Division, in the corresponding pay scale / pay band/ grade pay as shown against each in the annexure to this order. **However the monetary benefit on account of In-Situ promotion shall be regulated in terms of General Financial Rules-2017 (Rule-289-296).**

**The In-Situ promotion arrears of officials shall not be drawn till additional funds for the specific purpose are released by the Competent authority (except retired Officials) for which the concerned DDO's/CEO's shall figure out the provision and submit the requisition accordingly in consolidated manner to the Directorate for adopted Budget 2024-25. Deviation if any shall warrant strict disciplinary action against DDO concerned.**

The In-situ Promotion to the higher standard pay scale in favour of the Officials, whose detailed particulars are indicated in the annexure is granted/ released subject to the fulfilment of the following conditions.

1. That the Chief Education Officer / Drawing and disbursing officer concerned will verify the particulars of each official with reference to his/ her original service records before allowing (In-Situ) promotion benefit and he shall be personally responsible for correctness of the particulars of the employees working under him/her. In case any variation is noticed in the particulars of any such official, the benefit of the In-Situ promotion shall not be released and the case be referred to this Directorate for further orders/ clarification;
2. That the incumbents have completed required spell of 09/18/27 years as the case may be satisfactorily and without any interruption as defined in rules 4(K) of SRO-14, Dated.15.01.1996;
3. That the incumbents were not under suspension or contemplated in any charge or charge sheeted under Classification Control and Appeal Rules 1956 or any other rules and his/her work and behavior has remained satisfactory;
4. That the present promotion In-Situ shall not change/ affect the existing designation/ seniority/ duties of the employees.
5. That the benefit of the promotion in-Situ shall not be applicable, if the official has earlier foregone regular / functional promotion or will forego his functional promotion in future;
6. That the work and behavior of the officials has remained satisfactory during the preceding 03 (three) years;
7. That before implementing the order, the concerned CEO/DDO shall ensure that the employees are holding substantive appointment and his/ her appointment is genuine, before endorsing this order to sub- office for implementation;


  
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8. That no In-Situ promotion has been accorded by the DDO/CEO at his own level in favour of any employee;
9. In-case, it has been found that the time bound promotion has been sanctioned in favour un-regularized Migrant substantive/ contractual by virtue of this order, the same should not be given effect;
10. It shall be personal responsibility of the concerned Chief Education Officers to verify the particulars of each employee and observance of all Codal formalities and conditions mentioned herein above and the DDO's concerned shall give effect/ draw the arrears on account of time bound promotion after getting the entries to this effect recorded in the service book, duly countersigned by the Concerned Chief Education Officers.
11. The In-Situ promotion in respect of officials shall be further released subject to upto date verification to be got recorded in their service book by the DDO, before giving the effect;
12. That there are no criminal cases/ proceedings pending against the officials before any investigating agency viz; VOK/Crime branch) or Court of law and the genuineness of appointment has been ascertained / established in respect of employees.
13. Also DDO's must ensure that the officials are holding genuine appointment.
14. **The In-situ promotion in respect of officials confirmed in Masters grade vide this office Order No. 2468-DSEK of 2013 Dated:- 31.12.2013 shall be further subject to re-fixation of Pay as Master w.e.f 30.03.2013 (Date of confirmation on notional basis), before implementation of the order.**

**Sd/-**

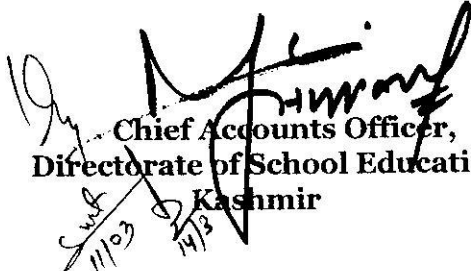
Director School of Education,  
Kashmir.

Dated. 14/03/2025

NO.DSEK/Accts/TBP/E- 7617778/1289

**Copy to the:-**

- Principal Secretary to Government, Education Department, Civil Secretariat Jammu /Kashmir for information.
- Chief Education Officer \_\_\_\_\_(ALL), for information and necessary action. Before endorsing/ implementing the order, the Chief Education officer concerned shall verify the eligibility/ entitlement of the officials for In-Situ promotion as listed in the Annexure and will strictly adhere the terms and conditions as laid down in the aforesaid order in each and every case before effecting endorsement to this order to the DDO concerned, any variation/discrepancy if found while verification of the documents in respect of any of the enlisted officials, the same shall be brought to the notice of this Directorate for fresh orders and time Bound Promotion order in favour of such officials shall not be endorsed. **Besides a copy of list 02 officials whose In-Situ promotions cases have not been settled due to required certain information/ documents/ clarification as indicated against each is also for favour of necessary action.**
- I/C Computer section,/Teaching Section DSEK, for information.
- Order file/stock file.

  
Chief Accounts Officer,  
Directorate of School Education,  
Kashmir

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**Government of Jammu and Kashmir  
Directorate of School Education, Kashmir.**

Annexure to Order No:- 73 -DSEK-2025, Dated:- 14 . 03 . 2025

No	District	Name of the official	Desig.	Place of posting	Present grade	Date of apptt	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion to the present grade	Date from which TBP granted	Pay scale due.
1	Pulwama	Muzaffar Hussain Kaw	I/C Lect.	BHSS Samboora	Level-6E(35900-113500)	15-04-1999	Teacher	One	One	30.03.2013 as Master	01-04-2022	Level-6F(40800-129200)
2	Kulgam	Mubarik Ahmad Bhat	I/C Lect.	BHSS Kulgam	Level-6E(35900-113500)	07-08-1997	Teacher	One	One	26.08.2010 as Master	01-09-2019	Level-6F(40800-129200)
3	Kupwara	Gh Rasool SHEikh	I/C Lect.	BHSS Sanzipora	Level-6E(35900-113500)	11-08-2000	Teacher	One	One	30.03.2013 as Master	01-04-2022	Level-6F(40800-129200)
4	Kulgam	Shakil Ahmad Hakim	I/C Lect.	GHSS Pahaloo	Level-6E(35900-113500)	07-08-1997	Teacher	One	One	26.08.2010 as Master	01-09-2019	Level-6F(40800-129200)
5	Kupwara	Gayas ud din Khoja	Headmaster	BHS Gulgam	Level-6E(35900-113500)	23-10-1996	Teacher	Two	One	12.05.2007 as Master 27.06.2022 as HM	01-06-2016	Level-6F(40800-129200)
6	Srinagar	Shahida	Master	BHS Lal Bazar	Level-6E(35900-113500)	31-10-1994	Teacher	One	One	06-09-2012 as Master	01-10-2021	Level-6F(40800-129200)
7	Kupwara	Nazir Ahmad Dar	Master	HS Gundisharth	Level-6E(35900-113500)	22-10-1996	Teacher	One	One	16.06.2011 as Master	01-07-2020	Level-6F(40800-129200)
8	Budgam	Harbinder Singh	Master	BHS Reyar-Ich	Level-6E(35900-113500)	15-04-1999	Teacher	One	One	30.03.2013 as Master	01-04-2022	Level-6F(40800-129200)
9	Budgam	Khalida Wani	Master	MS CC Pora	Level-6E(35900-113500)	15-07-1999	Teacher	One	One	30.03.2013 as Master	01-04-2022	Level-6F(40800-129200)
10	Bandipora	Masrat Jan	Master	BHS Baghbandipora	Level-6E(35900-113500)	07-07-2000	Teacher	One	One	13.05.13 as Master	01-06-2022	Level-6F(40800-129200)
11	Budgam	Shehlla Bashir	Master	HS Durbal	Level-6E(35900-113500)	26.06-1998	Teacher	One	One	01.12.2014 as Master	01-12-2023	Level-6F(40800-129200)
12	Kupwara	Mohd Akbar Ganai	I/C Lect	BHSS Qalambad	9300-34800+4280 (Pre-revised)	01-07-1989	Teacher	One	One	21.06.2005 as Master	01-07-2014	9300-34800+4300 (Pre-revised)

**Sd/-**  
Director School Education  
Kashmir.

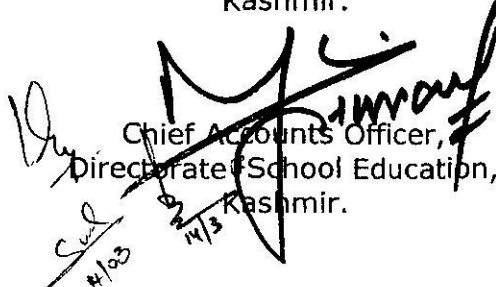
*(Signature)*  
Chief Accounts Officer,  
Directorate of School Education,  
Kashmir.  
*(Signature)*  
14/03/25

**Government of Jammu and Kashmir  
Directorate of School Education, Kashmir.**

**OBSERVATION LIST ( In-Situ promotion case of teaching officials of Kashmir Division)**

S. No	District	Name of the official	Desig.	Place of posting	Present grade	Date of apptt	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion to the present grade	Observation.
1	Kupwara	Mohd Ayoub Khanday	I/C Lect.	BHSS Magam	Level-6E(35900-113500)	15-07-1999	Teacher	One	One	30.03.2013 as Master	7 <sup>th</sup> pay fixation not recorded in S.book in terms of SRO-193 of 2018
2	Shopian	Rinkoo Raina	Librarian	MS HSS Keegam	Level-6(35400-112400)	20-01-2011	Jr. Lib	One	Nil	13.08.2015 as Librarian	Librarian post is district cadre in terms of Govt. Order No.785 of 2019 Dated. 25.10.2019, and to be settled under rules.

**Sd/-**  
Director School Education,  
Kashmir.

  
 Chief Accounts Officer,  
 Directorate of School Education,  
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