

**Government of Jammu and Kashmir,
Directorate of School Education,
Kashmir.**

Grant of In-Situ Promotion of Higher Standard pay scale.

ORDER NO. 269 DSEK of 2024.

DATED. 07 / 11 / 2024.

Sanction is hereby accorded to the grant of In-Situ promotion of the Higher Standard Pay Scale in terms of J&K Civil Services (Higher Standard Pay Scale Scheme Rules 1996 issued vide SRO-14 Dated.15.01.1996), in favour of 17 (Seventeen) non-teaching officials of Kashmir Division, in the corresponding pay scale / pay band/ grade pay as shown against each in the annexure to this order. **However the monetary benefit on account of In-Situ promotion shall be regulated in terms of General Financial Rules-2017 (Rule-289-296).**

The In-Situ promotion arrears of officials shall not be drawn till additional funds for the specific purpose are released by the Competent authority (except retired Officials) for which the concerned DDO's/CEO's shall figure out the provision and submit the requisition accordingly in consolidated manner to the Directorate for adopted Budget 2024-25. Deviation if any shall warrant strict disciplinary action against DDO concerned

The In-situ Promotion to the higher standard pay scale in favour of the non-teaching Officials, whose detailed particulars are indicated in the annexure is granted/ released subject to the fulfillment of the following conditions.

- That the Chief Education Officer / Drawing and disbursing officer concerned will verify the particulars of each official with reference to his/ her original services records before allowing (In-Situ) promotion benefit and he shall be personally responsible for correctness of the particulars of the employees working under him/her. In case any variation is noticed in the particulars of any such official, the benefit of the In-Situ promotion shall not be released and the case referred to this Directorate for further orders/ clarification;
- That the incumbents have completed required spell of 09/18/27 years as the case may be satisfactorily and without any interruption as defined in rules 4(K) of SRO-14, Dated.15.01.1996;
- That the incumbents were not under suspension or contemplated in any charge or charge sheeted under classification Control and Appeal Rules 1956 or any other rules and his/her work and behavior has remained satisfactory;
- That the present promotion In-Situ shall not change/ affect the existing designation/ seniority/ duties of the employees.
- That the benefit of the promotion in-Situ shall not be applicable, if the official has earlier foregone regular / functional promotion or will forego his functional promotion in future;
- That the work and behavior of the officials has remained satisfactory during the preceding 03 (three) years;
- That before implementing the order, the concerned CEO/DD shall ensure that the employees are holding substantive appointment and his/ her appointment is genuine, before endorsing this order to sub- office for implementation;
- That no In-Situ promotion has been accorded by the DDO/CEO at his own level in favour of any employee;
- In-case, if it has been found that the time bound promotion has been sanctioned in favour un-regularized Migrant substantive/ contractual by virtue of this order, the same should not be given effect;
- Consequent upon grant of HSP's pay & shall be regulated strictly in accordance to the provisions laid down in SRO-14 and SRO-94 dated.15-04-2009 and Govt. Order No.07-F and Govt order No.08-F dated. 18/01/2011 . SRO 198 of 2018, be also implemented while Implementation of the (In-Situ) promotion order;
- It shall be personal responsibility of the concerned Chief Education Officers to verify the particulars of each employee and observance of all Codal formalities and conditions mentioned herein above and the DDO's concerned shall give effect/ draw the arrears on account of time bound promotion after getting the entries to this effect recorded in the service book, duly countersigned by the Concerned Chief Education Officers.
- The In-Situ promotion in respect on non-teaching officials, are released subject to upto date verification are got recorded in their service book by the DDO, before given the effect;
- That there are no criminal cases/ proceedings pending against the officials before any investigating agency viz; VOK/Crime branch) or Court of law and the genuineness of appointment has been ascertained / established in respect of employees.
- Also DDO's must ensure that the officials are holding genuine appointment.

Sd/-

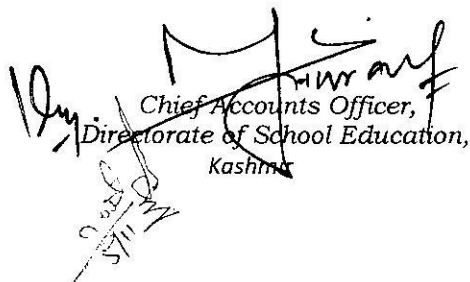
Director School of Education,
Kashmir.

Dated. 07/11/2024

NO.DSEK/Accts/TBP/ 7524085/1246-55

Copy to the:-

- 1) Secretary to Government, Education Department, Civil Secretariat Jammu /Kashmir for information.
- 2) Chief Education Officer _____ (ALL), for information and necessary action. Before endorsing/ implementing the order, the Chief Education officer concerned shall verify the eligibility/ entitlement of the officials for In-Situ promotion as listed in the Annexure and will strictly adhere the terms and conditions as laid down in the aforesaid order in each and every case before effecting endorsement to this order to the DDO concerned, any variation/discrepancy if found while verification of the documents in respect of any of the enlisted officials, the same shall be brought to the notice of this Directorate for fresh orders and time Bound Promotion order in favour of such officials shall not be endorsed. **Besides a copy of list 20 officials whose In-Situ promotions cases have not been settled due to required certain information/ documents/ clarification as indicated against each is also for favour of necessary action.**
- 3) Section Officer, Teaching section /I/C Computer Section, DSEK for information.
- 4) Order file/stock file


Chief Accounts Officer,
Directorate of School Education,
Kashmir.

Government of Jammu and Kashmir
Directorate of School Education, Kashmir.

Observation List to Order NO. 269 DSSK 92024 Dated:- 07 / 11 / 2024

S. No	District	Name of the official	Desig.	Place of posting	Present grade	Date of apptt	Desig at the time apptt	Function al promotio as availed	Non-functional promotions availed	Date of promotion to the	Date from which TBP granted	Observation
1	Kupwara	Nazir Ahmad Dar	Master	HS Gundisharth	Level-6E(35900-113500)	22-10-1996	Teacher	One	One	16.06.2011 as Master	01-07-2020	Schedule-I not signed by CEO concernd so far.
2	Kupwara	Ab Rashid Mir	Master	GHS Taratpora	Level-6E(35900-113500)	22-10-1996	Teacher	One	One	21.04.2010 as Master	01-05-2019	Mode of passing 8.Ed with documentary proof awaited.
3	Srinagar	Nazeefa	Master	UPS Chottabazar	Level-6E(35900-113500)	15-07-1996	Teacher	One	One	20.11.2010 as Master	01-12-2019	Date of promotion shown in S.book 20.11.2010, while as statement shown 28.6.10 /SVC from 04.2023 on-wards not recorded in S.book ,
4	Kupwara	Mohd Akbar Ganai	I/C Lect	BHSS Qalambad	Level-6E(35900-113500)	01-07-1989	Teacher	One	One	21.6.05 as Master	01-07-2014	Relieved on promotion basis on 21.6.05. while as Joined shown 20.6.05 / Full detail MOP MA/ Schedule-I without C/5 sign of CEO/ Dual SVC 20.5.97 to 4.11.97 & 1.5.94 to 31.12.94,
5	Anantnag	Sajad Hussain Ganai	Master	HSS Mahind	Level-6E(35900-113500)	27-03-1999	Teacher	One	One	30.03.2013 as Master	01-04-2022	The Official has been awarded PH.d during service clarification date of admission to the course, the date of award of degree alongwith date of submission of thesis and number of months of residential period (if any) with foolproof documentary evidence be furnished from concerned University, the official has only availed 09 months leave, to be clarified, if the degree was complete in just 09 months or otherwise /the action taken by the CEO concerned in granting study leave to the official needs to be confirmed from the competent authority in terms of Rule 73 of Leave rules.1979
6	Bandipora	Masrat Jan	Master	BHS Baghbandipora	Level-6E(35900-113500)	07-07-2000	Teacher	One	One	13.05.13 as Master	01-06-2022	Clarification with regard to date of promotion as Master viz 13.5.13 instead of 30.3.13,
7	Srinagar	Rohi Akhtar	Master	GMS Latti Mohalla	Level-6E(35900-113500)	12-04-1999	Teacher	One	One	30.3.13 as Master	01-04-2022	Date of promotion as Master shown 1.12.13 in the S.Book while as Statement shown 30.3.13 clarify / SVC from 11.2022 onwards
8	Anantnag	Malik Reyaz Ahmad	PEM	HSS Mahind	Level-6E(35900-113500)	11-10-2008	Teacher	One	One	27.2.15 as PEM	01-03-2024	Official belongs to Sports Department, as such, the case may be settled from the Parent department of the official.
9	Kulgam	Tajala Hussain	I/C Lect.	GHSS Kulgam	Level-6E(35900-113500)	09-03-1999	Teacher	One	One	01.12.13 as Master	01-12-2022	Contradictory date of promotion shown in S.book 1.12.13 and in statement 30.3.13 / APRs without mention of Year.
10	Baramulla	Syed Muneer Hussain	Master	HS Paranpilan	Level-6E(35900-113500)	15-17-1999	Teacher	One	One	01.12.15 as Master	01-12-2024	Not due as Yet.
11	Baramulla	Zahoor Ahmad Darzi	Master	MS Dangerpora	Level-6E(35900-113500)	04-09-1997	Teacher	One	One	01.12.14 as Master	01-12-2023	Correction in name in the appointment order to be clarified.
12	Baramulla	Roohe Tabasum	Master	MS Shangergund	Level-6E(35900-113500)	31-03-2001	Teacher	One	One	01.12.15 as Master	01-12-2024	Pay to be verified from 4.10 onwards in terms of SRO-93/ Not due as Yet.
13	Baramulla	Razia Rasool	Master	BHS Seer	Level-6E(35900-113500)	06-08-1999	Teacher	One	One	01.06.2013 as Master	01-06-2022	MOP MA with proof/ Clarification date of prom as Master
14	Baramulla	Naseema Bano	Master	BMS Darra	Level-6E(35900-113500)	29-04-1998	Teacher	One	One	20.9.12 as Master	01-10-2020	Pay to be verified from 07.2006/ SVC 8.17 to 2.19/ Result statement 2018,2019, & 2020 required.
15	Shopian	Ab Nisar Bhat	I/C Lect.	HSS Sedow	Level-6(35400-113500)	04-05-2005	Teacher	NII	One	1.9.14 1st TB P/1.9.14 I/C Lect	01-10-2020	TBP due as Teacher to be settled by CEO/ Kinds of leave during thesis /Particle etc, for acquired M.Sc.

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**Government of Jammu and Kashmir
Directorate of School Education, Kashmir.**

Annexure to Order NO. 269 DSE/K 2024 Dated:- 07/ 11 /2024

S. No	District	Name of the official	Desig.	Place of posting	Present grade	Date of apptt	Desig at the time apptt	Functional promotions availed	Non-Functional promotions availed	Date of promotion to the present grade	Date from which TBP granted	Pay scale due.
1	Kulgam	Syed Ruqaya	Master	GMS Mirhama	Level-6E(35900-113500)	01-03-1995	Teacher	One	One	18.07.2011 as Master	01-08-2020	Level-6F (40800-29200)
2	Budgam	Mohd Yousuf Allaie	Master	BMS Nunner	Level-6E (35900-113500)	30-08-1997	Teacher	One	One	01.12.2014 as Master	01-12-2023	Level-6F (40800-29200)
3	Ganderbal	Gh Mustafa Awan	Master	BHSS Kangan	Level-6E (35900-113500)	02-04-2002	Teacher	One	One	25.08.2012 as Master	01-09-2021	Level-6F (40800-29200)
4	Srinagar	Mufti Arifat	Master	BHSS Barzulla	Level-6E (35900-113500)	21-04-1999	Teacher	One	One	30.03.2013 as Master	01-04-2022	Level-6F (40800-29200)
5	Anantnag	Nazir Ahmad Mir	I/c Lect.	HSS Arwani	Level-6E (35900-113500)	27-03-1999	Teacher	One	One	30.03.2013 as Master	01-04-2022	Level-6F (40800-29200)
6	Anantnag	Gulzar Ahmad Khan	Master	HSS Dethu	Level-6E (35900-113500)	07-12-2005	RRT	One	Nil	26.08.2013 as Master	01-09-2022	Level-6F (40800-29200)
7	Anantnag	Mohd Amin Tas	I/C HM	HS Dudkull	Level-6E (35900-113500)	27-09-1989	Teacher	One	One	23.08.2005 as Master	01-09-2014	Level-6F (40800-29200)
8	Srinagar	Nazir Ahmad Dar	I/C Lect.	BHSS Batamaloo	Level-6E (35900-113500)	08-07-1999	Teacher	One	One	30.03.2013 as Master	01-04-2022	Level-6F (40800-29200)
9	Srinagar	Sayar Ali	Master	BHS Shakhud	Level-6E (35900-113500)	02-09-1997	Teacher	One	One	01.03.2012 as Master	01-03-2021	Level-6F (40800-29200)
10	Srinagar	Hamida Parveen	Master	BHSS Palpora	Level-6E (35900-113500)	13-11-1996	Teacher	One	One	01.12.2014 as Master	01-12-2023	Level-6F (40800-29200)
11	Srinagar	Jamila	Master	BHS Barjee	Level-6E (35900-113500)	23-09-1998	Teacher	One	One	01.12.2014 as Master	01-12-2023	Level-6F (40800-29200)
12	Kulgam	Ayaz Ahmad Dar	I/C Lect.	GHSS Kulgam	Level-6E (35900-113500)	27-03-1999	Teacher	One	One	30.03.2013 as Master	01-04-2022	Level-6F (40800-29200)
13	Kupwara	Ab Rashid Bhat	Master	BHSS Qalamabad	Level-6E (35900-113500)	22-10-1996	Teacher	One	One	31.07.2009 as Master	01-08-2018	Level-6F (40800-29200)
14	Baramulla	Mohd Ashraf Hajam	Master	HS Hib Dangerpora	Level-6E (35900-113500)	06-09-1997	Teacher	One	One	18.03.2013 as Master	01-04-2022	Level-6F (40800-29200)
15	Kupwara	Ghulam Nabi Badana	Headmaster	BHS Khawarpora	Level-6E (35900-113500)	23-10-1996	Teacher	Two	One	19.04.2006 as Master 01-11-2021 Headmaster	01-05-2015	Level-6F (40800-29200)
16	Shopian	Shaheena Akhter	Master	GUPS Buderhama	Level-6E (35900-113500)	07-08-1997	Teacher	One	One	26.08.2010 as Master	01-09-2019	Level-6F (40800-29200)
17	Srinagar	Mohd Shafi Dar	I/C Lect.	SIE, Sgr	Level-6E (35900-113500)	23-11-1996	Teacher	One	One	21.07.2011 as Master	01-08-2020	Level-6F (40800-29200)

Sd/-
Director School Education
Kashmir.

Chief Accounts Officer,
Directorate of School Education,
Kashmir

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