



Government of Jammu & Kashmir
SCHOOL EDUCATION DEPARTMENT
Civil Secretariat, Srinagar

Subject: Record Note of the Video Conference (VC) chaired by Commissioner / Secretary (SE) in Committee Room, 3rd Floor, Civil Secretariat, Srinagar on September 27, 2016

1. The following attended the VC:

- i) SPD RMSA / SSA
- ii) Director, School Education, Kashmir
- iii) Director, School Education, Jammu
- iv) AS / JD(P) / DS(S) / DS(D)/FA CAO
- v) All JDs / CEOs / Principals DIET
- vi) Principal SIE, Jammu / Kashmir
- vii) Nodal Officer Child Protection
- viii) State Coordinator, SBM
- ix) PLO
- x) USs & SOs

2. The VC began with a general discussion on the major reform initiated by the School Education Department of doing away with the 'No Detention Policy' (NDP). Commissioner/Secretary (SE) said dispensing with No Detention Policy was aimed at making children competitive as also teachers accountable. He also ordered setting up of a Committee, headed by DSEK, on making CCE (*Continuous Comprehensive Evaluation*) more effective, for which the participants were requested to send their views/comments on schedujk@gmail.com.

3. After threadbare discussions on the Agenda Points, the following decisions were taken:

S. No.	Agenda Point	Decision / Remarks
1	Expediting SRO-43 cases which are pending with subordinate offices	C/S (SE) expressed concern over little sensitivity on the issue of compassionate appointment. He observed that Nodal Officers were appointed with the prime

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		<p>objective of reaching out to the families about the incentive of job under SRO-43.</p> <p>All CEOs were directed to bring closure to pending SRO-43 cases by 10th October, 2016. DSE K/J were directed to register every death in harness and update the list as on 1st of every month.</p>
2	Status of Departmental Enquiries	<p>C/S (SE) directed CEOs / DIET Principals to do a proper review of all departmental enquiries and take follow-up meetings with Cluster Principals / ZEOs. He said in certain cases ZEOs themselves were found involved in embezzlements / misappropriation. The participants were directed to send status report to Administrative Department as per <i>proformas</i> devised by the Administrative Department on email ID: schedujk@gmail.com.</p> <p>All CEOs were also instructed to immediately appoint a DVO, who should be a person of unimpeachable integrity and deeply wedded to the ideals of honesty. The DVOs shall be assisted by two officials, who again should be men of integrity, so that a proper vigilance set up is established to keep a tab on any irregularity.</p>
3	Review of Sakshar Bharat Mission	<p>C/S (SE) expressed serious concern over existing gaps in implementation of Sakshar Bharat Mission and the inability of field functionaries to incur expenditure fruitfully. He ordered holding of a separate meeting to remove bottlenecks in implementation of the SBM</p>
4	ECM-related issues	<p>Both the Directorates were asked to furnish information / documents with regard to pending ECM cases by 1st week of October positively.</p> <p>DSEJ was directed to take action against the official who was responsible for withholding information / documents of Smt. Anju Sharma.</p>
5	Procedural delays in operating wait lists adjunct to Select Lists	<p>While stressing upon strict adherence to Circular instructions issued dated 30.10.2015, C/S (SE) directed all CEOs to fix a timeline of three months to operate all wait lists from the date of authorization for select list is granted.</p> <p>While taking review of certain select lists issued by SSB, he directed JD (EE) Jammu to immediately proceed to Samba and conduct an enquiry into</p>

		<p>unnecessary delay in operating a certain wait list and submit report in the matter.</p> <p>Regarding those Select Lists whose one-year timeline for operating wait list has expired, CEOs shall sent to the Administrative Department for seeking extension with sufficient reason / justification since these have to referred to GAD.</p>
6	Inter-district / inter-provincial transfers	<p>The C/S (SE) observed that there has been swelling of ranks due to inter-district transfers especially in Jammu and Srinagar districts for which DS(D) was asked to consolidate information</p> <p>Information with regard to inter-district transfers in response to this Department's letter dated 06.06.2016 and related letters issued in continuation to aforementioned letter shall be furnished by the 1st week of October, 2016 by both the Directors.</p>
7	Timely issuance of Retirement Notifications	<p>The C/S (SE) said it was the responsibility of DDOs to provide service data to retiring employees. They were also directed to provide details of retirements in 2016 and 2017.</p> <p>FA / CAO was asked to issue a Circular directing all CEOs to consolidate data and host the same on departmental websites.</p>
8	Submission of verification reports	<p>Both the Directorates were advised to furnish all pending verification reports by 31st October, 2016.</p>
9	Regulation of private schools	<p>All CEOs were instructed to obtain essential safety certificates related to school buildings / fire / chemicals from both private and government schools.</p> <p>The C/S (SE) observed that safety precautions are a must and procurement of fire extinguishers from School Local Funds shall be prioritized, more so in winter zones where risk of fire is much greater.</p> <p>It was impressed upon both the Directors and CEOs that information as per <i>proformas</i> forwarded along with Letter No: Edu/ETT/II/2013 dated 30.10.2015 shall be furnished within 15 days.</p> <p>It has been reported in some cases by Inspecting Teams that there is no feasibility for opening of a school. In this regard, instructions have been passed</p>


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		<p>that feasibility for opening of a school in a particular area should not be an issue for according permission by the Department for opening of a school.</p> <p>CEO Reasi, who intimated that 4 schools have applied for granting recognition, out of which only one has been considered. In this regard, the CEO was directed to conduct inspection of all these schools and submit report to the Administrative Department.</p>
10	Regulation of Tuition Centres	<p>C/S (SE) asked Directors and CEOs to start monitoring functioning of private tuition centres and ensure that Government Order directions related to PTR (Parent-Teacher Ratio), infrastructure, lighting and 10 per cent reservation for BPL children is not violated.</p> <p>DS(S) was asked to devise a <i>proforma</i> for implementing the Government order and the Directors were tasked to provide data about all tuition centres who are registered or functioning otherwise by 30th October, 2016</p>
11	Safe transportation of schoolchildren	<p>C/S (SE) highlighted the mess created outside the school premises during pick and drop of students by buses. He said there have been many incidents when students have got injured during transportation. CEOs were given one-month time to draw up a Transportation Plan for every school within their jurisdiction under the supervision of their respective Directors. The Plan shall make it imperative upon managements of private school to take all possible measures for safe boarding / de-boarding of children during school hours.</p>
12	Status of Adhaar Enrollment under SSA/RMSA of Adhaar with Bank Accounts	<p>All CEOs were advised to ensure 100 pc coverage of students under scholarship schemes along with details of the account and submit their report to SPD RMSA within 7 days</p>
13	Teacher Database	<p>Principal, SIE Jammu / Kashmir will formulate Teacher Database clearly indicating the in-service trainings attended by the individual so that every teacher gets an opportunity to participate in teacher training. Further, the responsibility for management of trainings like refreshment, attendance, monitoring and provision of stationery items be divided among</p>

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			<p>the different officials of the institution. The teacher nominated for the training shall ensure his/her participation compulsorily for all six days and their attendance shall be checked thrice a day viz., morning, after lunch and evening. SPD shall issue a Circular directing that no teacher who is nominated for training is given an opportunity to avoid the course and action shall be taken against head of the institution who fails to relieve the deputed teacher. Concerned CEO shall visit the training venue regularly. SIEs shall share details of training with DSEs and SPD shall hold meeting of Principals SIEs/DIET on the issue and submit detailed training calendar to the Administrative Department by October 10, 2016.</p>
14	INSPIRE registration	Award	<p>Principal SIEs/DIET shall ensure uploading of all relevant data on the website as desired by Ministry of Human Resource Development (MHRD) by October 5, 2016. Also, all DIET Principals were directed to register all schools on INSPIRE Award portal and upload the nomination of students to be covered under the scheme during 2016-17 by October 10, 2016.</p> <p>In case they face any difficulty in uploading, the same shall be emailed to MHRD with a cc to the Administrative Department</p>
15	Development Convergence MNREGA	works / under	<p>All the CEOs were advised to visit each incomplete construction site and take photographs and discuss the matter with respective DCs for early completion of the constructions by convergence with MNREGA or any other rural development schemes for covering of additional cost issue. The report shall be shared with the Administrative Department by October 10, 2016 on schedujk@gmail.com.</p> <p>SPD shall hold a meeting with CEOs on all components of SSA and SPD shall furnish the agenda of meeting so that detailed review is held on 30th September or October 1, 2016</p> <p>CEOs shall prepare a shelf of projects for construction of boundary walls and development of playgrounds and share with DCs of respective districts so that possibility of execution of these works through convergence with MNREGA is explored. CEOs shall ensure that money available</p>

		with them under SSA for boundary walls is utilized only for material component, whereas the labour component will be made available under MNREGA SPD shall provide details of works under SSA which are held up for want of money.
16	Uploading information regarding SIE/DIET as per MHRD instructions	Principal SIEs/DIET shall not draw their salary for the month of September, 2016 till uploading of all relevant data, as desired by MHRD.


 (Naseema Nazir)
 Under Secretary to Government
 School Education Department

No:- Edu/Adm/Meetings/2016/114
 Copy to the:-

Dated:- 27-10-2016

1. State Project Director, SSA/ RMSA.
2. Director, School Education, Kashmir / Jammu.
3. AS / JD(P) / DS(S) / DS(D) / FA / CAO / PLO, School Education Department.
4. Special Assistant to the Hon'ble Minister of Education, for information of the Hon'ble Minister of Education.
5. Special Assistant to the Hon'ble Minister of State for Education, for information of the Hon'ble Minister.
6. All JDs/CEOs/Principals DIET
7. Principal SIE, Jammu / Kashmir
8. Nodal Officer, Child Protection
9. State Coordinator, SBM
10. Private Secretary to Commissioner /Secretary, School Education Department.
11. Office File.

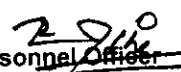
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Government of Jammu and Kashmir
 Directorate of School Education Kashmir

No:- DSEK/min/2016

Dated: 05/11/2016.

Copy of the above Record Note of the Video Conference (VC) chaired by Commissioner / Secretary (SE) in Committee Room, 3rd Floor, Civil Secretariat Srinagar on September 27, 2016 is forwarded to the Chief Education Officer _____ (All) for information and necessary action. The compliance report should be furnished through special messenger. The copy of the record note is also available on our website (desk.nic.in).


 Personnel Officer
 Directorate of School Education
 Kashmir / XI