

Office of the _____

In-Situ promotion cases of Teaching/ Non-Teaching officials

S.NO	Name of the Official	Designation	Place of posting	Present Grade	Date of Istt.Apptt.	Desig at the time of apptt.	No. of functional promotion taken	No of Non-functional prom availed	Date of Promotion to the present grade	Date of TBP is to be given	Higher standard pay scale admissible	Quali at the time apptt	Present qualification	Mode of Passing	Date of passing	Univ/ College BOSE/ through which degree acquired.	whether permisison granted or not.
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

Sig. CEO

1. That the entries made against the above are correct.
2. That the Incumbent are holding genuine appointment on regular substantive posts and his/her work and conduct remained satisfactory and the incumbent are not involved in nay fake appointment.
3. That the eligibility have been verified with their original service records.
4. That the incumbent by means standard criteria as envisaged in the revenant SRO falls within the purview for grant of time bound promotion by way of financial increase or up-liften or up-gradation to the level.
5. That the officials have continuous satisfactory service of 09/18/27 years.
6. That the official are not under suspension on the date of submission of the case.
7. The option forms as required under rules has been tendered by the concerned officials.
8. The officials has submitted under taking in Schedule 02 in terms of rules 10 of J&K Civil services (HSPS) scheme rules-1956.
9. That the qualification and other related entries as give above correct as per relevant records verification report regarding genuineness / mode /date of passing.

Sig. CEO