

GOVERNMENT OF JAMMU & KASHMIR
DIRECTORATE OF SCHOOL EDUCATION,
KASHMIR

The Chief Education Officer
_____ (All)

No. DSEK/ESH-1/492

Dated:- 25-07-2019

Subject: - Placement of post-graduate Masters as I/C Lecturers in various disciplines viz. English, Economics, Botany, Kashmir, Islamic Studies, Bio-Technology and Commerce.

Sir,

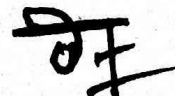
As you are aware of the fact that placement order of PG Masters as I/C Lecturers in the disciplines of **English, Economics, Botany, Kashmiri, Islamic Studies, Bio-Technology and Commerce** have been issued by the Government. All the promotees, as per the conditions laid down in the referred orders have been asked to report in the concerned Directorates after fulfillment of all the conditions / formalities laid down in the respective orders.

In this connection, I am to enclose a **copy of Format devised on the basis of conditions laid down in the placement orders** with a request to direct the concerned promotees falling under your administrative control to deposit the requisite information/documents as per devised format in this Directorate within a period of 21 days from the date of issuance of the placement order of respective subjects **without getting relieved from their present place of postings**, for further course of action.

You are further put under instructions to verify the service particulars in respect of each individual strictly with reference to his service book and other relevant documents.

MATTER MOST URGENT

Yours faithfully



Director School Education,
Kashmir

**SUBJECT:- PLACEMENT OF POST-GRADUATE MASTERS AS I/C LECTURERS IN
VARIOUS DISCIPLINES**

BIO-DATA

1. SUBJECT _____
2. S.No. IN THE ORDER _____
3. NAME _____
4. DESIGNATION _____
5. PLACE OF POSTING SHOWN IN THE ORDER _____
6. PRESENT PLACE OF POSTING _____
7. RESIDENCE AS PER SERVICE BOOK _____
8. PRESENT RESIDENCE _____
9. DATE OF BIRTH _____
10. DATE OF 1ST APPOINTMENT _____
11. DATE OF PROMOTION AS MASTER
WITH REFERENCE TO ORDER & DATE _____
12. DATE FROM WHICH CONFIRMED AS MASTER _____
13. REFERENCE OF ORDER & DATE _____
14. PATTERN OF ACQUIRING GRADUATION DEGREE (WHETHER 10+2+2 WITH BRIDGE
COURSE OR 10+2+3) _____
15. DATE/YEAR OF PASSING PG _____
16. MODE OF PG (Regular/Private/Distance) _____
17. PERIOD AND KIND OF LEAVE AVAILED DURING
GRADUATION/PG COURSES _____
18. NAME OF UNIVERSITY _____

Photograph to be
attested by the DDO
concerned

CHECK LIST TO BE ATTACHED (ATTESTED COPIES) (ONE SET)

- i. Attested copy of service-book.
- ii. First appointment order.
- iii. Category certificate (if any)
- iv. Promotion order as Master (issued by DSEK)
- v. Confirmation order copy as Master (if any)
- vi. PG degree/Marks certificate
- vii. Verification report of PG degree from the concerned University in respect of candidates pursued PG through regular/private mode
- viii. Bona-fide certificate in respect of those who have obtained PG degree through distance mode in light of Government Order No. 940 Edu of 2017 dated 17-11-2017 on the devised format prescribed by the Government
- ix. Copy of permission obtained from competent authority to acquire PG degree.
- x. Leave statement availed while pursuing PG Degree or any other course

Certified that

- a. The service particulars of the promotee as mentioned above are correct.
- b. The promotee is not already working as I/C Headmaster or I/C Lecturer in any other discipline.
- c. The mode of acquiring graduation (i.e. 10+2+2 with bridge course or 10+2+3) as well as the genuineness of PG certificate/institution from which he/she acquired such degree are valid.
- d. The promotee is not involved in any criminal case (ACB/Crime etc.) or in any departmental proceedings.

Countersignature of
CEO

Signature of DDO

**GOVERNMENT OF JAMMU & KASHMIR
DIRECTORATE OF SCHOOL EDUCATION,
KASHMIR**

Subject: Placement of Masters as I/C Lecturer in various disciplines-submission of documents thereof.

NOTICE

All the candidates placed as I/C Lecturers in different disciplines under various Government orders are hereby directed to submit their requisite documents in this Directorate as per the devised format as called for vide letter No. DSEK/Estt-I/492 dated 25-07-2019 on the following dates:-

S.No.	Subject	Date of submission of documents
01	English	27-07-2019
02	Economics	29-07-2019
03	Botany	30-07-2019
04	Commerce	31-07-2019
05	Kashmiri	31-07-2019
06	Islamic Studies	01-08-2019
07	Bio-Technology	01-08-2019
08	EVS	02-08-2019



**Personnel Officer
Directorate of School Education,
Kashmir**

No. DSEK/ ~~ESTT~~-I/495

Dated:- 25/7/2019

Copy to the:-

1. Chief Education Officer, _____ (All) for information and necessary action.