

Government of Jammu and Kashmir Directorate of School Education Kashmir

In order to discuss the functioning of private coaching centres in Srinagar District a meeting under the Chairmanship of Director School Education Kashmir was convened on 13-12-2017 at 11.am in conference hall of Directorate of School Education Kashmir in which following officers/ officials/ representatives participated.

- 1 Additional Deputy Commissioner Srinagar.
- 2 Joint Director (South)
- 3 Joint Director (Central)
- 4 Deputy Chief Education Officer Srinagar.
- 5 Representatives of registered Private Coaching Institutes of Srinagar District.

All the agenda points were threadbare discussed in the meeting and following decisions were taken.

S.No.	Point	Decision
1	Providing of admission to poor and BPL Students under the 10% reserved quota.	All the representatives of coaching institutes were asked to reserve 10% quota for the poor/BPL candidates, the list of which shall be submitted to DSEK. Directorate shall recommend the genuine and deserving candidates for free coaching, to the different coaching institutes to which all the coaching centre heads agreed unanimously.
2	Timing of conducting coaching classes during winters	Upon consensus the heads of the private coaching institutes were asked not to run the coaching centers before 9 am and after 5:30 Pm during winters. Joint Director South and Chief Education Officer Srinagar shall monitor the timings of the coaching centers.
3	Strict compliance of orders.	Heads of coaching institutes were directed to keep all the facilities available including separate washrooms for boys and girls, proper lighting and heating arrangements, and sufficient accommodation in terms of Order No: 1264-DSEK of 2017 dated: 7-10-2017.

4	Furnishing of list of enrolled students in each coaching centre.	Full details regarding the number of students enrolled in a particular coaching institute shall be furnished to the Directorate upto 31 st December 2017. For this purpose proforma will be made available by Directorate of School Education Kashmir.
5	Publishing of fee structure in the leading Newspapers.	All the heads of the coaching institutes were directed to publish item-wise fee and details of faculty in two leading Local newspapers within four days. A copy of the same shall also be submitted to this Directorate within four days through Chief Education Officer Srinagar.
6	Number of students to be accommodated in a class room	For the benefit of students all the heads of coaching centers were asked to accommodate only 50 students in a class room, Keeping in view the 9 square feet per student as per the directions of Hon,ble High Court.
7	Closure of unregistered coaching centers.	It was decided that all Chief Education Officers shall immediately seal the unauthorized/unregistered coaching centers in consultation with District Administration.


Joint Director (South)

Directorate of School Education
Kashmir

Dated: 16 / 12 / 2017

NO: DSEK/MPW/Minutes/17/240

Copy to the:-

- (i) Divisional Commissioner Kashmir for information.
- (ii) Secretary to Government School Education Department for information.
- (iii) Joint Directors, DSEK (All).
- (iv) Chief Education Officers (All).
- (v) P.A to Director for the information of Director School Education Kashmir.
- (vi) I C website.
- (vii) Office for record.

Format I
Students Profile:

1. Name of the Coaching Centre: _____

S. No	Name of the student	Parentage	Residence	Class	Enrolled in Coaching for the subject/s	Previous Institution attended	Present institution in which enrolled	Remarks
1	2	3	4	5	6	7	8	9

Format II
Faculty details:

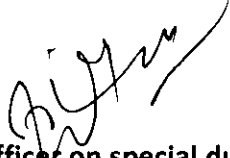
1. Name of the Coaching Centre: _____

S. No	Name	Parentage	Residence	Contact number	Whether Government employee or not (If yes Give details)	Subject	Qualification	Remarks
1	2	3	4	5	6	7	8	9

Format III
Fee Structure:

1. Name of the Coaching Centre: _____

S. No	Class	Subject	Course	Monthly fee	Fee Details						Remarks
					Tuition fee	Heating Charges	Electricity charges	Water Charges	Material fee	Any other	
1	2	3	4	5	6	7	8	9	10	11	12


 Officer on special duty to,
 Director School Education,
 Kashmir,