



**Government of Jammu & Kashmir,  
Directorate of School Education Kashmir**

**Subject: Minutes of Meeting held on 08/07/2015 in the office Chambers of Joint Director School Education Kashmir with the District Vigilance officers of Education Department.**

In order to revamp the entire system of internal departmental vigilance and to put in place a foolproof and robust mechanism, a meeting of all vigilance officers of the Education Department was convened by Joint Director School Education in his office chambers on 08/07/2015 at 2:00pm. The following officers participated in the meeting:

1. Mohammad Gulzar Mir ADVO Kupwara
2. G.A. Dar ADVO Pulwama
3. Nisar Ahmad Zargar ADVO Pulwama
4. Mushtaq Ahmad Wani ADVO Anantnag
5. Mohammad Hussain ADVO Anantnag
6. Mohammad Usman Malik ADVO Srinagar
7. Nisar Ahmad Malik ADVO Shopian
8. Javad Ahmad Rather ADVO Baramulla
9. Manzoor Ahmad Wani ADVO Baramulla
10. Mushtaq Ahmad Shah ADVO Budgam
11. Sheikh Gh Mohammad ADVO Bandipora
12. Gh Mohammad Lone ADVO Bandipora
13. Bashir Ahmad Bhat ADVO Kulgam
14. Mohammad Yousf Hafiz ADVO Ganderbal
15. Gh. Hassan Bhat ADVO Ganderbal
16. Mohammad Ashraf Wani Principal BHSS Panikhar Kargil
17. Kacho Hassan Khan Principal BHSS Kargil
18. Gh Mohammad Ganie Principal HSS Padam Zanskar
19. Gh. Mohidin Bhat OSD(IMW) DSEK

The agenda of the meeting was discussed threadbare and the following decisions were taken.

- **Completion of enquiries in time bound manner:** It was enjoined upon all the officers to complete the enquiries in a time bound manner. While enquiring the complaints they need to be honest and impartial so that the trust is reposed in the vigilance wing of the department and there remains less scope for intervention by other agencies.
- **Disposal off anonymous complaints:** The anonymous complaints be disposed off as per the circular instructions issued by the GAD in this regard.
- **Material evidence in support of Enquiries:** The enquiries conducted must have

material support if any and the report should be comprehensive, conclusive and recommendations should be made as per Classification Control & Appeal rules 1956 and as per Service Conduct rules.

- **Instructions to the Field officers:** It was decided in the meeting that all the field officers be instructed to provide complete co-operation to the ADVOS while conducting the enquiries and facilitate the availability of the record to them. The ADVOS were advised that any non co-operation by the field officers/officials be brought into the notice of DSEK so that needful in this regard is done.
- **Introduction of confidential clause:** The enquiry reports must be submitted to the DSEK in a sealed and confidential manner.
- **Creation of e-mail accounts by ADVOS:** it was enjoined upon all the ADVOS to create their e-mail accounts so that the complaints will be referred to them in confidential and expeditious manner besides they may furnish enquiry reports/other communications through the mail to dse\_kash@yahoo.com.
- **Creation of Whats app Group:** I/C IMW DSEK was advised to create **Whatsapp** group with all the ADVOS so that the essential communications/information are transmitted instantly.
- **Placement of the list of ADVOS on Official Website of DSEK:** It was decided in the meeting that the list of ADVOS be uploaded again on the official website of the DSEK and a formal order regarding their assignment may be issued in favour of the ADVOS by the Director School Education Kashmir.  
The meeting ended with vote of thanks to and from the chair.



Dr. Syed Abid Shah, IAS,  
Joint Director School Education  
Kashmir

Srinagar  
Dated 8<sup>th</sup> July 2015

No. DSEK/IMW/Minutes/ADVO/02/2015

Dated: 08/07/2015

1. Commissioner / Secretary to Government School Education Department Civil Secretariat Srinagar for information.
2. Registrar State vigilance Commission for information
3. Chief Education Officers ..... (All) for information.
4. All ADVOS for information.
5. OSD (IMW) for information.
6. PA to Director School Education Kashmir for information of DSEK.
- ✓ 7. I/C Website DSEK for information and upload the minutes on the website.