

Subject:- Minutes of Meeting held under the Chairmanship of Secretary to Government, Education Department Mr. Farooq Ahmad Shah on 19-08-2017 in Conference Hall of Directorate of School Education Kashmir, Srinagar.

For the follow-up of deliberations/directions passed by the Hon'ble Minister of Human Resource Development, GOI in the Video Conference held on 16-08-2017, a meeting was convened by Secretary Government School Education Department. The following officers attended:

1. Director, School Education Kashmir
2. State Project Director , SSA
3. State Project Director , RMSA
4. Director School Education Jammu
5. Principal IASE Srinagar
6. Joint Director, (South)
7. Joint Director, (Principal SIE), Kashmir
8. Joint Director, (Principal SIE), Jammu
9. Personal Officer, DSEK
10. Dy. Director Planning, School Education Department
11. Chief Accounts Officer, DSEK
12. OSD, *Sarva Shiksha Abhiyan*, DSEK
13. All Chief Education Officers of Kashmir Valley
14. Representatives of Private School Associations.

At the very outset, Director School Education Kashmir, Dr. G N Itoo welcomed all the participants and briefed them about agenda of the meeting. All agenda points were discussed in detail and following directions/decisions were passed in the meeting.


- Diploma in Elementary Education (D.El.Ed) programme is a specifically designed package for in-service untrained teachers working in Government and Private Schools. The programme has been developed/designed by the Academic Department, NIOS on the initiative of Ministry of Human Resource Development (MHRD), Govt. of India, keeping in view the NCF 2005, RTE 2009 and NCFTE 2010.
- The under graduate and graduate teachers have to register themselves on the web portal of National Institute of Open Schooling (www.nios.ac.in) where they can get the course learning free of cost. The study material will be available on the web portal. However, they need to pay examination fee which will be held in June 2018 and the final exam in March-April 2019.

Those Teacher/Masters who fail to undergo this diploma by March 2019 will lose their job. Last date of registration will be 15th of September.

- The programme will be offered both in Online and offline mode through NIOS. Online Mode will be through Swayam Portal wherein online Lectures, Tutorials will be available. Offline Mode will be again through Swayam and the lectures will be available through Television the lecturers will be available on DD channels from 6:00 am to 9:00 am OR 2:00 pm to 5:00 pm OR 6:00 pm to 9:00 pm. Lectures will start from 2nd October 2017, Gandhi Jayanti. Mobile App will also be made available.
- Teachers retiring by March 2019 need not apply.
- State Nodal Officer for the D.El.Ed program will be from State Project Directorate, Sarva Shiksha Abhiyan.
- Private Schools Associations will also nominate one nodal Officer for the D.El.Ed program for the purpose of coordinating with the Govt.
- It will be the personal responsibility of CEOs to nominate a nodal officer at district level for the D.El.Ed program.
- It will be the responsibility of the department (CEOs, ZEOs) to tie up with all schools including Private Schools, so that all untrained teachers are registered well within time.
- Special cells will be constituted at Directorate of Kashmir/ Jammu, Joint Director Ladakh, all CEOs for interaction with the schools/teachers especially private schools.
- Social Media groups at Zonal level to be created for feedback and information.
- Teaching-Learning and Evaluation in Schools be aligned to the **Learning Outcomes**. The document is available for the reference of teachers at http://mhrd.gov.in/sites/upload_files/mhrd/files/Learning_outcomes.pdf . All Teachers to download it and integrate it in their Lesson Planning and Assessment of students.
- **National Achievement Survey (NAS)** in our schools will be conducted by NCERT on 13th of November 2017. The questions will be based on the Learning Outcomes.
- **Cleanliness week to be celebrated and Student volunteerism to be promoted** (Cleanliness drives ,rallies to be organized etc)
- CEO should focus on academics issues on priority.
- Teachers who have obtained degrees through distance mode from UGC recognized Universities without proper permission from the department will be reviewed on case to case basis.

- Moral Education sessions of 15 minutes duration in morning assembly should be included daily.
- Class monitor of each class to be elected by students, not to be selected. Similarly each school should elect one school Monitor from students.
- Exchange programmes of Govt and Private school to be encouraged in curricular and co-curricular activities.
- Principal IASE (former B.Ed Collage) should send the actual attendance of teachers deputed to the institute fortnightly to the Director School Education. Trainees should be dealt as per no work, no pay basis.
- As far as possible Training of Teaching staff should be delayed till the month of November for completing the syllabus. Only compulsory trainings shall to be continued.
- Only Teachers /Masters/Lectures of good repute and moral conduct should be deputed for examination duty.
- CEOs should be available to public and should not sublet their offices to officials.
- Mid-Day Meal reconciliation process (two districts per day) to be taken up from Monday the 21st of August 2017.
- Information as per the format already circulated for adopting the Himachal Pradesh's robust monitoring system for Mid-day meal scheme should be sent at an earliest.
- School wise report of non-availability / non-functionality of toilets to be submitted by Tuesday positively where as Problems of non-availability / non-functionality of Toilets in Rented Building to be highlighted separately.
- Information on infrastructure gaps in the 77 notified Model schools as per the format to be devised by Dy. Director Planning and be submitted by next Saturday along with the DPRs.
- Hiccups , if any in making any Model school functional to be identified and documented and then submitted with a possible alternative to this Directorate immediately, so that matter can be taken with the concerned MLA / Government.
- All CEOs should communicate deficiencies (if any) in Smart Classrooms/ICT Labs. by Tuesday 22nd of August 2017.
- Information in respect of PIL regarding registration of Private Tuition Centres along with specific recommendation or otherwise be sent by 23-08-2017 (Wednesday).
- Text Book reconciliation information with the JKBOSE to be sent by pending Districts by 22-08-2017 (Tuesday).
- CEOs should coordinate and adhere to the timeline of Science Exhibition.

- Bottle necks in establishment of Herbal Gardens to be removed by the CEOs.
- Detailed list of faculty members engaged in the CMs Super-50, Winter Tutorials, Winter Camps and MTs & RPs engaged in the SSA Training during the winter vacations of 2016-17 for Earned Leave incentive duly signed by DDOs & CEOs after proper verification should be submitted by 26-08-2017 (Saturday).
- Suggestions for institutionalization / improvement of CMs super-50 and Winter Tutorials should be sent by 26-08-2017.
- List of officials engaged in the 8th All India Education Survey to be submitted to this Directorate for onward submission to Administrative Department for release of their remuneration.
- Inspection of all private schools to be completed by 1st of September.
- Extra classes, wherever needed should be started at an earliest.


Joint Director (South)
Directorate of School Education,
Kashmir

No: DSEK/Minutes/17/*minutes*/2017

Dated: 24/08/2017

Copy to the :-

1. Secretary School Education Department for information.
2. State Project Director , SSA
3. State Project Director , RMSA
4. Director School Education Jammu
5. Principal IASE Srinagar
6. Joint Directors ,DSEK (All)
7. Joint Director Planning, School Education Department
8. Joint Director, (Principal SIE), Kashmir/Jammu
9. All Chief Education Officers of Kashmir Valley
10. Representatives of Private School Associations.
11. P.A to Director.
12. I/c Website.
13. Office for record.