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Subject: - Fresh appointments.


CIRCULAR

It has come to the notice of this Directorate that field functionaries while fixing seniority of newly appointed Teachers (Selected through SSRB) rather than taking into account date of first appointment, consider date of joining , date of confirmation and other dates etc.

It has also been noticed that many newly appointed members of the department are made to wait for months by the concerned Chief Education Officers / Zonal Education Officers for adjustment beyond the prescribed period of compulsory waiting due to various reasons including enforcement of Model Code of Conduct, or any other unavoidable circumstances not recorded in writing.

It is, therefore, impressed upon all the Chief Education Officers that:-

- To maintain the seniority of the fresh recruits Rule 24 of J&K Civil Service Classification & Appeal Rules, 1956 which reads as under must be kept in mind: -



"The seniority of a person who is subject to these rules has reference to the service, class, category or grade with reference to which the question has arisen, such seniority shall be determined by the date of his first appointment to such service, class, category or grade as the case may be".

- The salary (as defined in express provisions CSR) of such fresh appointees shall be drawn from the date they physically report in the **concerned Chief Education Office** for their posting / adjustment within the stipulated time period **provided** the conditions stipulated in the appointment order are fulfilled and nothing adverse is recorded.
- The Chief Education Officers shall post / adjust fresh appointees, who report in their offices, for duties within **shortest period of time**. In case it takes time in issuing

postings, the reason of delay shall be recorded properly with justification.

- In such cases where Chief Education Officer concerned observes discrepancies in bio-data of the selectee, matter shall immediately be brought into the notice of higher authorities / Directorate for corrective measures.
- Save as prescribed under Section 14-B of J&K CSR (Volume-I), the practice of **issuing duty slips irrationally** shall be dispensed with henceforth.
- In case there are any queries / doubts about incidental clarifications related to issues, reference shall be made to the explicit provisions of J&K Civil Service Classification, Control and Appeal Rules 1956, civil service manual read with amendments from time to time.

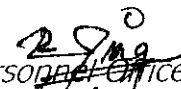
Sd/-
Director School Education
Kashmir

No: -DSEK/Estt/III/B-Trs/30/103

Dated: 10 - 05 - 2016.

Copy to the: -

1. Commissioner / Secretary to Government, School Education Department, Civil Secretariat, J&K, Srinagar for information.
2. Chief Education Officer _____ (All) for information and necessary action.
3. I/C Website for uploading this circular on the official website of this Directorate.


Personnel Officer
Directorate of School Education
Kashmir