

**Government of Jammu and Kashmir,
Directorate of School Education,
Kashmir.**

Subject:- Grant of promotion In-Situ of Higher Standard pay scale.

ORDER NO. 291 DSEK of 2018.

DATED. 5 / 06 / 2018.

Sanction is hereby accorded to the grant of In-Situ promotion of Higher Standard Pay Scale in terms of J&K Civil Services (Higher Standard Pay Scale Scheme Rules 1996 issued vide SRO-14 Dated.15.01.1996), in favour of **15 (Fifteen)** Non-teaching / Class-Iv officials of Kashmir Division, in the corresponding pay scale / pay band / grade pay as shown against each in the annexure to this order. **However the monetary benefit on account of In-Situ promotion shall be restricted to maximum of three years, in terms of rule 2.43 of financial code Vol-I.**

The In-Situ promotion arrears of Officials shall not be drawn till additional funds for the specific purpose are released by the Competent authority (except retired Officials) for which the concerned DDO's/CEO's shall figure out the provision and submit the requisition accordingly in consolidated manner to the Directorate for adopted Budget 2018-19. Deviation if any shall warrant strict disciplinary action against DDO concerned

The District Wise details of non-teaching / Class-IV officials in whose favour of In-Situ promotion has been released is shown in the Annexure to this order as per details given below:-

District Bandipora (Annexure-A)=02	District Budgam (Annexure-B)=09	District Pulwama (Annexure-C)=03	District Srinagar (Annexure-C)=01	Total:-15
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The promotion In-situ to the higher standard pay scale in favour of the non-teaching /Class-IV Officials, whose detailed particulars are indicated in the annexure is granted/ released subject to the fulfilment of the following conditions.

1. That the Chief Education Officer / Drawing and disbursing officer concerned shall verify the particulars of each official with reference to his/her original services records before allowing (In-Situ) promotion benefit and he/ she shall be personally responsible for correctness of the particulars of the employees working under him. In case any variation is noticed in the particulars of any such official, the benefit of the in-situ promotion shall not be released and the case shall be referred to this Directorate for further orders/ clarification;
 2. That the incumbents have completed required spell of 09/18/27 years as the case may be satisfactorily and without any interruption as defined in rules 4(K) of SRO-14, Dated.15.01.1996;
 3. That the incumbents were not under suspension or contemplated in any charge or charge sheeted under classification Control and Appeal Rules 1956 or any other rules and his/her work and behaviour has remained satisfactory;
 4. That the present promotion In-Situ shall not change/ affect the existing designation/ seniority/ duties of the employees;
 5. That the benefit of the promotion in-Situ shall not be applicable, if the official has earlier foregone regular / functional promotion or will forego his functional promotion in future;
 6. That the work and behaviour of the officials has remained satisfactory during the preceding 03 (three) years;
 7. That before implementing the order, the concerned CEO shall ensure that the employees are holding substantive appointment and his/ her appointment is genuine, before endorsing this order to sub- office for implementation;
 8. That no time bound promotion has been accorded by the DDO/CEO at his own level in favour of any employee;
 9. In case, if it has been found that the time bound promotion has been sanctioned in favour un-regularized Migrant substantive/ contractual by virtue of this order, the same should not be given effect;
 10. Consequent upon grant of HSPS pay & allowance shall be regulated strictly in accordance to the provisions laid down in SRO-14 and SRO-93 dated.15-04-2009 and Govt. Order No.07-F and Govt order No.08-F dated. 18/01/2011,indition rules 2.43 of F.C Vol-I be also implemented while Implementation of the (In-Situ) promotion order;
 11. It shall be personal responsibility of the concerned Chief Education Officers to verify the particulars of each employee and observance of all formalities and conditions mentioned herein above and the DDO's concerned shall give effect/ draw the arrears on account of time bound promotion after getting the entries to this effect recorded in the service book, duly countersigned by the Concerned Chief Education Officer.
- The In-Situ promotion in respect on non-teaching /Class-IV officials, are released subject to upto date verification are got recorded in their service book by the DDO. before given the effect;
- The In-situ promotion in respect of I/C officials are released, subject to the producing of affidavit by the officials duly attested by Judicial Magistrate to the effect that in the event to their confirmation, recovery of excess pay shall be made in lump sum.

Sd/-

Director School Education
Kashmir

Dated. 07/06/2018

NO. DSEK Accts/TBP/NT/ AU/21

Copy to the:-

1. Secretary to Government, Education Department, Civil Secretariat, Jammu, for information.
2. Chief Education Officer _____, for information and necessary action.
3. I/C Computer section/ Office Nazir, DSEK for information.
4. Order file/stock file.

Chief Accounts Officer,
Directorate of School Education,
Kashmir

Government of Jammu and Kashmir
Directorate of School Education, Kashmir.

Annexure "A" to the order No:- 791 DSEK-2018, Dated:- 07 / 06 / 2018

S. NO	District	Name of the official	Desig.	Place of posting	Present grade (Pre-revised)	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from which TBP granted.	Date from TBP is due
1	Bandipora	Gh Quader Shafi	Gardner	GHSS Bandipora	4440-7440+1300	21-01-2009	Class-IV	Nil	Nil	Nil	01.02.2018	4440-7440+1400
2	Bandipora	Jaweed Ahmad Rather	Orderly	HS Bagh	4440-7440+1300	25-09-2008	Clas-IV	Nil	Nil	Nil	01.10.2017	4440-7440+1400

Sd/-

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Annexure "B" to Order No:- 791 DSEK-2018, Dated:- 07 / 06 / 2018

S. NO	District	Name of the official	Desig.	Place of posting	Present grade (Pre-revised)	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from which TBP granted.	Date from TBP is due
1	Budgam	Mushtaq Ahmad Iqbal	Lib.Assistant	BHS Wadwan	5200-20200+2400	25-06-1996	Lib. Asstt	Nil	One	01.07.2005 1 st TBP	01-07-2014	5200-20200+2800
2	Budgam	Fayaz Ahmad Raina	Lab.Asstt	GHSS Nagam	5200-20200+1900	08-12-1997	Class-IV	One	One	13.09.2008 as Lab.Asstt	01.10.2017	5200-20200+2400
3	Budgam	Shagufta Latief	Lib. Bearer	BHSS B.K.Pora	4440-7440+1300	20-11-2008	Class-IV	Nil	Nil	Nil	01.12.2017	4440-7440+1400
4	Budgam	Azad Hussain Parray	Orderly	HS Dreygam	4440-7440+1400	29-09-1999	Class-IV	Nil	One	01.10.2008 1st TBP	01.10.2017	5200-20200+1800
5	Budgam	Raja Bano	Sweeper	GHS Ichigam	4440-7440+1300	15-11-2008	Class-IV	Nil	Nil	Nil	01.12.2017	4440-7440+1400
6	Budgam	Mohd Maqbool Parray	Class IV	HS Wahabpora	4440-7440+1300	27-09-2008	Class-IV	Nil	Nil	Nil	01.10.2017	4440-7440+1400
7	Budgam	Mugli Bano	Safaiwala	BMS Nagam	4440-7440+1400	08-08-1997	Class-IV	Nil	One	01.09.2006 1st TBP	01.09.2015	5200-20200+1800
8	Budgam	Ab. Rashid Kalas	1/C Jr. Asstt	HS Raithan	4440-7440+1400	01-01-1997	Class-IV	Nil	One	01.01.2006 1st TBP 13.11.2013 1/C JA	01.01.2015	5200-20200-1800
9	Budgam	Bashir Ahmad Dar	Orderly	GHSS Magam	4440-7440+1400	29-12-1992	Class-IV	Nil	One	01.01.2002 1st TBP	01.01.2011	5200-20200-1800

Sd/-

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Annexure "C" to Order No:- 791 DSEK-2018, Dated:- 07 / 06 / 2018

S. NO	District	Name of the official	Desig.	Place of posting	Present grade (Pre-revised)	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from which TBP granted.	Date from TBP is due
1	Pulwama	Mohd Imran Sheikh	Lab. Bearer	GHSS Newa	4440-7440+1300	25-03-2009	Class-IV	Nil	Nil	Nil	01.04.2018	4440-7440+1400
2	Pulwama	Gulshana AKhter	Class-IV	HSS Rajpora	4440-7440+1300	25-03-2009	Class-IV	Nil	Nil	Nil	01.04.2018	4440-7440+1400
3	Pulwama	Shakeel Ahmad Mir	I/C Jr. Asstt	Zone Shadimarg	4440-7440+1400	04.12.1997	Class-IV	Nil	One	27.04.2010 as I/C Jr. Asstt.	01.01.2016	5200-20200+1800

Sd/-

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Annexure "D" to Order No:- 791 DSEK-2018, Dated:- 07 / 06 / 2018

S. NO	District	Name of the official	Desig.	Place of posting	Present grade (Pre-revised)	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from which TBP granted.	Date from TBP
1	Sriangar	Fayaz Ahmad Mir	Orderly	CEO Srinagar	5200-20200+1800	25.01.1991	Class-IV	Nil	Two	01.02.2009 2nd TBP	01.02.2018	5200-20200

Sd/-

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