

**Government of Jammu and Kashmir,
Directorate of School Education,
Kashmir.**

Subject:- Grant of promotion In-Situ of Higher Standard pay scale.

ORDER NO. 345 DSEK of 2018.
DATED. 15/03/2018.

Sanction is hereby accorded to the grant of In-Situ promotion of the Higher Standard Pay Scale in terms of J&K Civil Services (Higher Standard Pay Scale Scheme Rules 1996 issued vide SRO-14 Dated.15.01.1996), in favour of **34 (Thirty Four)** Non-teaching / Class-Iv officials of Kashmir Division, in the corresponding pay scale / pay band/ grade pay as shown against each in the annexure to this order. However the monetary benefits be given for last three years, in term of rule 2.41 & 2.43 of Financial Code VOL-I.

The In-Situ promotion arrears of the officials shall not be drawn (except in case of retired officials) till additional funds for the specific purpose are released by the Competent authority for adopted budget 2018-19. Deviation if any shall warrant strict disciplinary action against DDO concerned.

The District Wise details of non-teaching / Class-IV officials in whose favour of In-Situ promotion has been released in shown in the Annexure to this order as per details given below:-

District Anantnag (Annexure-A)=03	District Bandipora (Annexure-B)=06	District Baramulla (Annexure-C)=11	District Budgam (Annexure-D)=03	Total:-34
District Kulgam (Annexure-E)=01	District Kupwara (Annexure-F)=07	District Shopian (Annexure-G)=02	District Srinagar (Annexure-H)=01	

The promotion In-situ to the higher standard pay scale in favour of the non-teaching /Class-Iv Officials, whose detailed particulars are indicated in the annexure is granted/ released subject to the fulfilment of the following conditions.

1. That the Chief Education Officer / Drawing and disbursing officer concerned shall verify the particulars of each official with reference to his/ her original services records before allowing (In-Situ) promotion benefit and he/ she shall be personally responsible for correctness of the particulars of the employees working under him. In case any variation is noticed in the particulars of any such official, the benefit of the in-situ promotion shall not be released and the case referred to this Directorate for further orders/ clarification;
2. That the incumbents have completed required spell of 09/18/27 years as the case may be satisfactorily and without any interruption as defined in rules 4(K) of SRO-14, Dated.15.01.1996;
3. That the incumbents were not under suspension or contemplated in any charge or charge sheeted under classification Control and Appeal Rules 1956 or any other rules and his/her work and behaviour has remained satisfactory;
4. That the present promotion In-Situ shall not change/ affect the existing designation/ seniority/ duties of the employees;
5. That the benefit of the promotion in-Situ shall not be applicable, if the official has earlier foregone regular / functional promotion or will forego his functional promotion in future;
6. That the work and behaviour of the officials has remained satisfactory during the preceding 03 (three) years;
7. That before implementing the order, the concerned CEO shall ensure that the employees are holding substantive appointment and his/ her appointment is genuine, before endorsing this order to sub- office for implementation;
8. That no time bound promotion has been accorded by the DDO/CEO at his own level in favour of any employee;
9. In-case, if it has been found that the time bound promotion has been sanctioned in favour un- regularized Migrant substantive contractual by virtue of this order, the same should not be given effect;
10. Consequent upon grant of HSP's pay & shall be regulated strictly in accordance to the provisions laid down in SRO-14 and SRO-93 dated.15-04-2009 and Govt. Order No.07-F and Govt order No.08-F dated. 18/01/2011,indition rules 2.43 of F.C Vol-I be also implemented while Implementation of the (In-Situ) promotion order;
11. It shall be personal responsibility of the concerned Chief Education Officers to verify the particulars of each employee and observance of all Codal formalities and conditions mentioned herein above and the DDO's concerned shall give effect/ draw the arrears on account of time bound promotion after getting the entries to this effect recorded in the service book, duly countersigned by the Concerned Chief Education Officer;
12. The In-Situ promotion in respect on non-teaching /Class-IV officials, are released subject to upto date verification are got recorded in their service book by the DDO, before given the effect;
13. The In-situ promotion in respect of I/C officials are released, subject to the producing of affidavit by the officials duly attested by judicial Magistrate to the effect that in the event to their confirmation, recovery of excess pay shall be made in lump sum.

Sd/-

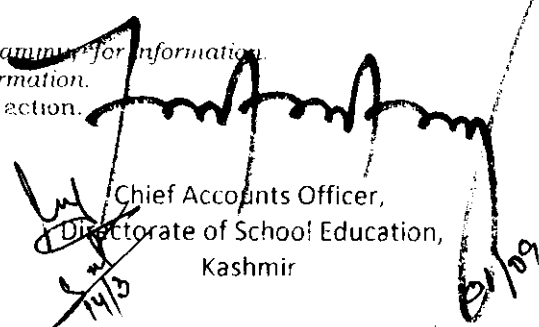
Director School Education
Kashmir

Dated. 15/03/2018

NO.DSEK/ Accts/TBP/ NT/ AU/ 16520-29

Copy to the:-

1. Secretary to Government, Education Department, Civil Secretariat, Jammu, for information.
2. Joint Director, Finance Department Civil Secretariat, Jammu, for information.
3. Chief Education Officer _____, for information and necessary action.
4. I/C Computer section, DSEK, for information.
5. Order file/ stock file


 Chief Accounts Officer,
 Directorate of School Education,
 Kashmir
 15/3/18

Government of Jammu and Kashmir
Directorate of School Education, Kashmir.

Annexure "A" to the order No:- 345 DSEK-2018, Dated:- 15 / 03 / 2018

S. NO	District	Name of the official	Design.	Place of posting	Present grade	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from TBP is due	Pay scale due.
1	Anantnag	Mohd Iqbal Munjkhal	I/C Jr. Astd	BMHSS Anantnag	5200-20200+1800	12-07-1990	Class-IV	Nil	Two	01.08.2008 2 nd TBP/ 13.3.13 I/C JA	01.08.2017	5200-20200+1900
2	Anantnag	Fahmeeda Akhter	Peon	GMS Devlgam	4440-7440+1300	02-11-2007	Class-IV	Nil	Nil	Nil	01.12.2016	4440-7440+1400
3	Anantnag	Nighat Akhter	I/C Jr. Astd	HS Tailwani	4440-7440+1400	28-04-1998	Class-IV	Nil	One	13.11.2013 as I/C Jr.Astd.	01-05-2016	5200-20200+1800

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Directorate of School Education,
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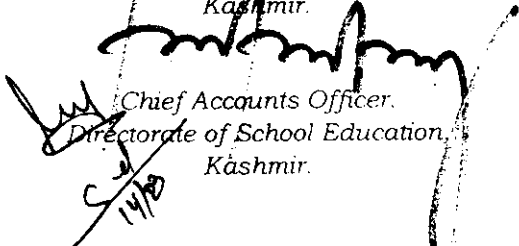
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Government of Jammu and Kashmir
Directorate of School Education, Kashmir.

Annexure "B" to the order No:- 245 DSEK-2018, Dated:- 15 / 03 / 2018

S. NO	District	Name of the official	Design.	Place of posting	Present grade	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from TBP is due	Pay scale due.
1	Bandipora	Faroza Akhter	Orderly	BHSS Nowgam	4440-7440+1300	13-11-2007	Class-IV	Nil	Nil	Nil	01.12.2016	4440-7440+1400
2	Bandipora	Tariq Ahmad Khan	Peon	ZEO Sumbal	4440-7440+1300	01-08-2008	Class-IV	Nil	Nil	Nil	01.08.2017	4440-7440+1400
3	Bandipora	Manzoor Ahmad Bhat	Lab. Bearer	BHSS Gadkhud	4440-7440+1300	10-11-2007	Class-IV	Nil	Nil	Nil	01.12.2016	4440-7440+1400
4	Bandipora	Majid Farooq Ahanger	Lib. Asstt	BHSS Kaloosa	5200-20200+2400	19-08-1999	Lib. asstt	Nil	One	01.09.2008 1 st TBP	01.09.2017	5200-20200+2800
5	Bandipora	Arifa Bano	Lab. Bearer	BHSS Kaloosa	4440-7440+1300	01-08-2008	Class-IV	Nil	Nil	Nil	01.08.2017	4440-7440+1400
6	Bandipora	Ab. Rashid Kawa	Peon	BHSS Kaloosa	4440-7440+1300	27-09-2008	Class-IV	Nil	Nil	Nil	01.10.2017	4440-7440+1400

Sd/-
Director School Education,
Kashmir. B

by 
Chief Accounts Officer,
Directorate of School Education,
Kashmir.

S. J.
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Government of Jammu and Kashmir
Directorate of School Education, Kashmir.

Annexure "C" to the order No:- 345 DSEK-2018, Dated:- 15 / 03 / 2018

S. NO	District	Name of the official	Design.	Place of posting	Present grade	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from TBP is due	Pay scale due.
1	Baramulla	Mohd Syed Lone	Reg FAT Peon	ZEO's Office Chandoosa	5200-20200+1800	21-06-1990	FAT Class-IV	Nil	Two	01.07.2008 2 nd TBP	01.07.2017	5200-20200+1900
2	Baramulla	Majid Rashid Bhat	Lab. Bearer	HS Ferozpora	4440-7440+1300	16-06-2008	Class-Iv	Nil	Nil	Nil	01-07-2017	4440-7440+1400
3	Baramulla	Zarina Begum	Lab. Bearer	HSS Rohama	4440-7440+1300	03-11-2007	Class-IV	NII	Nil	Nil	01.12.2016	4440-7440+1400
4	Baramulla	Mohd Farooq Lone	Safiwala	HS Salambad	4440-7440+1400	06-09-1999	Class-IV	NII	One	01.10.2008 1 st TBP	01.10.2017	5200-20200+1800
5	Baramulla	Mohd Ramzan Shalla	Peon	HSS Seer Jagir	4440-7440+1400	03-05-2008	Class-IV	NII	Nil	Nil	01.06.2017	5200-20200+1800
6	Baramulla	Nazir Ahmad Sofi	Peon	HS Diver	4440-7440+1300	26-05-2007	Class-IV	NII	Nil	Nil	01.06.2016	4440-7440+1400
7	Baramulla	Manzoor Ahmad Laya	Class-IV	GMS G.K.Qasim	5200-20200+1800	12-07-1990	Class-IV	NII	Two	01.08.2008 2 nd TBP	01.08.2017	5200-20200+1900
8	Baramulla	Razia Begum	Peon	HSS Doabgah	4440-7440+1400	16-08-1997	Class-IV	NII	One	01.09.2006 1 st TBP	01.09.2015	5200-20200+1800
9	Baramulla	Hajra Bano	Peon	HSS Doabgah	4440-7440+1300	15-11-2002	Class-IV	NII	Nil	Nil	01.12.2011	4440-7440+1400
10	Baramulla	Noor Hussain Bakshi	Lib. Asstt	GHSS Singhpora	5200-20200+2400	12-10-1999	Lib. Asstt	Nil	One	01.11.2008 1 st TBP	01.11.2017	5200-20200+2800
11	Baramulla	Farooq Ahmad Kumar	Lab. Bearer	GHSS Bijbehra	4440-7440+1300	27-09-2006	Class-IV	Nil	Nil	Nil	01-10-2015	4440-7440+1400

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Director School Education,
Kashmir.

Chief Accounts Officer,
Directorate of School Education,
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Government of Jammu and Kashmir
Directorate of School Education, Kashmir.

Annexure "D" to the order No:- 345 DSEK-2018, Dated:- 15 / 03 / 2018

S. NO	District	Name of the official	Design.	Place of posting	Present grade	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from TBP is due	Pay scale due.
1	Budgam	Ab. Hamid Pala	Chowkidar	DIET Beerwah	5200-20200+1800	12-10-1988	Class-IV	Nil	Two	01.11.2006 2 nd TBP	01.11.2015	5200-20200+1900
2	Budgam	Tariq Ahmad	I/C Jr. Astd	BHSS Nagam	5200-20200+1800	09-11-1988	Class-IV	Nil	Two	07.11.2013 I/C Jr. Astd	01.12.2015	5200-20200+1900
3	Budgam	Ab. Rashid Yattoo	I/C Jr. Astd	BHSS Nagam	5200-20200+1800	18-10-1988	Class-IV	Nil	Two	07.11.2013 I/C Jr. Astd	01.11.2015	5200-20200+1900

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Chief Accounts Officer,
Directorate of School Education,
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Government of Jammu and Kashmir
Directorate of School Education, Kashmir.

Annexure "E" to the order No:- 345 DSEK-2018, Dated:- 15 / 03 / 2018

S. NO	District	Name of the official	Design.	Place of posting	Present grade	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from TBP is due	Pay scale due.
1	Kulgam	Mohd Mateen Naseem	I/C Jr. Astt	GHS Katrasoo	5200-20200+1800	19-07-1979	Class-IV	Nil	Two	09.08.2007 AS I/C Jr. Astt	01.08.2006	5200-20200+1900

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Directorate of School Education, Kashmir.

Annexure "F" to the order No:- 345 DSEK-2018, Dated:- 15 / 03 / 2018

S. NO	District	Name of the official	Design.	Place of posting	Present grade	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from TBP is due	Pay scale due.
1	Kupwara	Tahira Muzafar	Lab. Asstt	BHSS Handwara	5200-20200+1900	03-12-1997	Class-IV	One	One	15.07.2008 as Lab.Asstt	01.08.2017	5200-20200+2400
2	Kupwara	Shagufta Afshan	Lab. Asstt	GHSS Sogam	5200-20200+1900	26-11-1997	Class-IV	One	One	14.11.2007 as Lab.Asst.	01.12.2016	5200-20200+2400
3	Kupwara	Zareefa Bano	Lab. Asstt	BHSS Maidanpora	5200-20200+1900	10-12-1997	Class-IV	One	One	19.02.2008 as Lab. Asstt	01.03.2017	5200-20200+2400
4	Kupwara	Haleema Bano	Orderly	BHS Pohrupeth	4440-7440+1400	20-05-1999	Class-IV	Nil	One	01.06.2008 1 st TBP	01.06.2017	5200-20200+1800
5	Kupwara	Mohd Yaqoob Khan	Lab. Bearer	BHS Batpora	4440-7440+1400	04-11-1999	Class-IV	Nil	One	01.12.2008 1 st TBP	01.12.2017	5200-20200+1800
6	Kupwara	Shafeeqa Begum	Orderly	BHSS Handwara	4440-7440+1300	10-07-2008	Class-IV	Nil	Nil	Nil	01.08.2017	4440-7440+1400
7	Kupwara	Raja Bano	Peon	ZEO Handwara	4440-7440+1300	03-09-2008	Class IV	Nil	Nil	Nil	01.10.2017	4440-7440+1400

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Kashmir.

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Directorate of School Education,
Kashmir.

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Directorate of School Education, Kashmir.

Annexure "G" to the order No:- 345 DSEK-2018, Dated:- 15 / 03 / 2018

S. NO	District	Name of the official	Design.	Place of posting	Present grade	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from TBP is due	Pay scale due.
1	Shopian	Afroz Ahmad Wani	I/C Jr. Astd	HSS Shitragam	4440-7440+1300	15-12-1994	Class-IV	Nil	Nil	01.07.2015 I/C Jr.Astd	01.01.2004/ 01.01.2013	2610-3540 / 5200-20200+1800
2	Shopian	Fareeda Akhter	Lab. Bearer	BHSS Kaprin	4440-7440+1400	07-08-1999	Class-IV	Nil	One	01.09.2008 1 st TBP	01.09.2017	5200-20200+1800

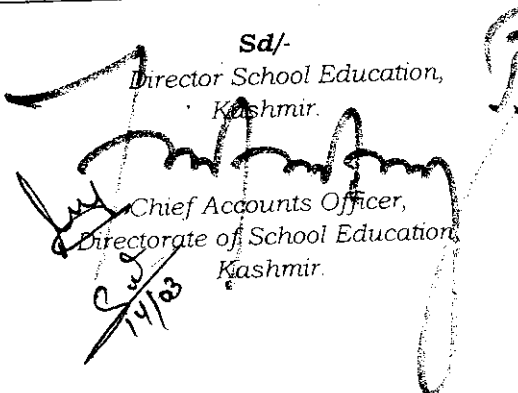
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Kashmir.
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Chief Accounts Officer,
Directorate of School Education,
Kashmir.
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Government of Jammu and Kashmir
Directorate of School Education, Kashmir.

Annexure "H" to the order No:- 345 DSEK-2018, Dated:- 15 / 03 / 2018

S. NO	District	Name of the official	Design.	Place of posting	Present grade	Date of apptt/	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion in the present grade	Date from TBP is due	Pay scale due.
1	Srinagar	Mohd Yousuf Khan	Peon	Finance Deptt. Civil Sectt, Jammu.	5200-20200+1800	04-01-1990	Class-IV	Nil	Two	01.02.2008 2 nd TBP	01.02.2017	5200-20200+1900

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 Kashmir.

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 Kashmir.
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