

**Government of Jammu and Kashmir,
Directorate of School Education,
Kashmir.**

Subject:- Grant of promotion In-Situ of Higher Standard pay scale.

ORDER NO. 267 DSEK of 2021.

DATED. 20/ 05 / 2021.

Sanction is hereby accorded to the grant of In-Situ promotion of the Higher Standard Pay Scale in terms of J&K Civil Services (Higher Standard Pay Scale Scheme Rules 1996 issued vide SRO-14 Dated.15.01.1996), in favour of **06 (Six)** Non teaching officials of Kashmir Division, in the corresponding pay scale / pay band/ grade pay as shown against each in the annexure to this order. However the monetary benefit on account of In-Situ promotion to be regulated in terms of Rule-295(1) of General Financial Rules-2017.

The In-Situ promotion arrears of officials shall not be drawn till additional funds for the specific purpose are released by the Competent authority (except retired Officials) for which the concerned DDO's/CEO's shall figure out the provision and submit the requisition accordingly in consolidated manner to the Directorate for adopted Budget 2021-22. Deviation if any shall warrant strict disciplinary action against DDO concerned

The promotion In-situ to the higher standard pay scale in favour of the non-teaching Officials, whose detailed particulars are indicated in the annexure is granted/ released subject to the fulfillment of the following conditions.

1. That the Chief Education Officer / Drawing and disbursing officer concerned will verify the particulars of each official with reference to his/ her original services records before allowing (In-Situ) promotion benefit and he shall be personally responsible for correctness of the particulars of the employees working under him/her. In case any variation is noticed in the particulars of any such official, the benefit of the in-situ promotion shall not be released and the case referred to this Directorate for further orders/ clarification;
2. That the incumbents have completed required spell of 09/18/27 years as the case may be satisfactorily and without any interruption as defined in rules 4(K) of SRO-14, Dated.15.01.1996;
3. That the incumbents were not under suspension or contemplated in any charge or charge sheeted under classification Control and Appeal Rules 1956 or any other rules and his/her work and behavior has remained satisfactory;
4. That the present promotion In-Situ shall not change/ affect the existing designation/ seniority/ duties of the employees.
5. That the benefit of the promotion in-Situ shall not be applicable, if the official has earlier foregone regular / functional promotion or will forego his functional promotion in future;
6. That the work and behavior of the officials has remained satisfactory during the preceding 03 (three) years;
7. That before implementing the order, the concerned CEO/DD shall ensure that the employees are holding substantive appointment and his/ her appointment is genuine, before endorsing this order to sub- office for implementation;
8. That no time bound promotion has been accorded by the DDO/CEO at his own level in favour of any employee;
9. In-case, if it has been found that the time bound promotion has been sanctioned in favour un- regularized Migrant substantive/ contractual by virtue of this order, the same should not be given effect;
10. Consequent upon grant of HSP's pay & shall be regulated strictly in accordance to the provisions laid down in SRO-14 and SRO-94 dated.15-04-2009 and Govt. Order No.07-F and Govt order No.08-F dated. 18/01/2011 ,addition rules 295(1)of GFR-2017, be also implemented while Implementation of the (In-Situ) promotion order;
11. It shall be personal responsibility of the concerned Chief Education Officers to verify the particulars of each employee and observance of all Codal formalities and conditions mentioned herein above and the DDO's concerned shall give effect/ draw the arrears on account of time bound promotion after getting the entries to this effect recorded in the service book, duly countersigned by the Concerned Chief Education Officers.
12. The In-Situ promotion in respect on non-teaching officials, are released subject to upto date verification are got recorded in their service book by the DDO, before given the effect;
13. That there are no criminal cases/ proceedings pending against the officials before any investigating agency viz; VOK/Crime branch) or Court of law and the genuineness of appointment has been ascertained / established in respect of employees.
14. Also DDO's must ensure that the officials are holding genuine appointment.

Sd/-

**Director School of Education,
Kashmir.**

Dated. 20/05/2021

NO.DSEK/Accts/TBP/ 16
Copy to the:-

- 1) Secretary to Government, Education Department, Civil Secretariat Jammu /Kashmir for information.
- 2) Chief Education Officer _____, for information and necessary action. Before endorsing/ implementing the order, the Chief Education officer concerned shall verify the eligibility/ entitlement of the officials for In-Situ promotion as listed in the Annexure and will strictly adhere the terms and conditions as laid down in the aforesaid order in each and every case before effecting endorsement to this order to the DDO concerned. However, any variation discrepancy if found while verification of the documents in respect of the any officials, that should be brought to the notice of this Directorate for fresh orders and time Bound Promotion order in favour of such officials shall not be endorsed to the concerned DDO at any case.
- 3) Section Officer, NT, /I/C Computer Section, DSEK for information.
- 4) Order file/stock file.



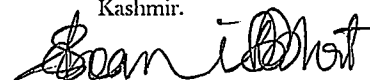
**Chief Accounts Officer,
Directorate of School Education,
Kashmir**

Government of Jammu and Kashmir
Directorate of School Education, Kashmir.

Annexure to Order No:-267-DSEK-2021, Dated:-20.05.2021

S. No	District	Name of the official	Desig.	Place of posting	Present grade	Date of apptt	Desig at the time apptt	Functional promotions availed	Non-functional promotions availed	Date of promotion to the present grade	Date from which TBP granted	Pay scale due.
1	Bandipora	Mohd Muzawar Sofi	Sr. Asstt	HSS Arin	Level-5(29200-92300)	11/08/2000	Jr. Asstt	One	One	19.10.2011 as Sr. Asstt	01/11/2020	Level-6(35400-112400)
2	Budgam	Rohi Jan	Sr.Asstt	GHSS Chrari-i-Sharief	Level-5(29200-92300)	12/08/1997	Jr. Asstt	One	One	01.11.2011 as Sr.Asstt.	01/11/2020	Level-6(35400-112400)
3	Baramulla	Gh Mohd Yattoo	Sr. Asstt	CEO's Office Baramulla	Level-5(29200-92300)	22/12/1997	Jr. Asstt	One	One	10.12.2011 as Sr.Asstt	01/01/2021	Level-6(35400-112400)
4	Baramulla	Ab Majeed Paray	Sr.Asstt	HSS Athoora	Level-5(29200-92300)	29/06/1996	Jr. Asstt	One	One	17.10.2011 as Sr.Asstt.	01/11/2020	Level-6(35400-112400)
5	Budgam	Ab Rashid Najar	Sr. Asstt	BHSS Ichigam	Level-5(29200-92300)	01/01/1997	Jr. Asstt	One	One	15.11.2011 as Sr. Asstt	01/12/2020	Level-6(35400-112400)
6	Budgam	Mohd Iqbal Wani	Sr. Asstt	DIET Beerwah	Level-5(29200-92300)	01/01/1997	Jr. Asstt	One	One	12.08.2010 as Sr. Asstt	01/09/2019	Level-6(35400-112400)

Sd/-
Director School Education,
Kashmir.


Chief Accounts Officer.

Directorate of School Education,
Kashmir.