

GOVERNMENT OF JAMMU AND KASHMIR
DIRECTORATE OF SCHOOL EDUCATION
KASHMIR

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Subject: Placement of eligible Class-IV Employees as I/C Lab. Assistant, I/C Junior Assistants, and I/C Lib. Assistants of District Pulwama.

ORDER NO: 1675 -DSEK OF 2015.

D A T E D: 02/06/ 2015.

Whereas, due to maximum number of vacancies of different categories of non-teaching posts in different offices/institutions, the work culture of School Education Department has adversely affected, in certain places, the teachers/Class-IV employees have been assigned the non-teaching jobs.

Whereas as per School Education subordinate non-gazetted recruitment rules issued under SRO-308 of 2008 dated: 16/08/2008 a joint seniority of different categories of Class-IV posts viz peon, orderly, Safaiwala, Gardner, Chowkidar, Lab. Bearer, Lib. Bearer Gasman and others have been framed by the Government for promotion to Lab. Assistants, Junior Assistants and Lib. Assistants.

Whereas, the **Chief Education Officer Pulwama** vide his letter No CEO/Pul/NT/14/10124 dated: 11/06/2014 has furnished a list of 296 qualified Class-IV employees after notifying in print media on 28/01/2014 for promotion/placement of 47 vacancies of Lab. Assistants, Junior Assistants and Library Assistants.

Whereas, a committee was framed vide order No. 1125 DSEK of 2014 dated: 16/08/2014 to ascertain the para-meters and modalities to be adhered for elevation of IV class employees in the Education Department to the cadre of Lab. Assistants, Junior Assistants and Lib. Assistants.

Whereas, the matter of placement of eligible class-IV for elevation as Incharge Junior Assistant on stop-gap arrangement in OPG with the condition of passing of type test was taken up with the Administrative Department vide this Directorate letter No. DSEK/NT/Prom/19/2015/all/1235 dated: 20/03/2015.

Whereas, the Administrative Department vide letter No. Edu-I/83/2015 dated: 15/05/2015 has conveyed agreement to the proposal for making stop-gap arrangement by placement of eligible Class-IV employees in the higher cadre subject to condition that those who benefit from such placement would necessarily clear the type test within six months, failing which the person shall be reverted back and opportunity would be provided to others. This would also apply to those who have been so placed earlier, but have not cleared the type test.

Whereas the committee, in a thread bear discussion and in consultation with concerned Chief Education Officers in a unified consensus deserved the process of the promotion and evolved the following para-meters to be adhered in the process.

- i. Priority have been given to Lab. Assistant owing to the reason that he has a bright promotion prospects than the Junior Assistants. The seniors as per seniority list of Class-IV have been elevated as Lab. Assistants other than having qualification as Adeeb, Second preference in seniority have been given for the slot of Junior Assistants, the third priority have been given for the post of Lib. Assistants.
- ii. Those candidates with Adeeb in Matriculation have been considered only for the post of Junior Assistants, as well as Lib. Assistants.
- iii. The Placement of such cadres to the elevated cadre (Junior Assistant, Lab Assistant, Lib. Assistant) of such cases where FIR has been lodged under RPC against the promotee figuring in the seniority list be kept in abeyance till the promotee is acquitted of the charges and their quota will remain reserved and seniority would be maintained.
- iv. If the promotee by virtue of seniority falls in reserved category like RBA, ST, SC, ALC and does not fulfilled the norms of eligibility under SRO 308 of 2008 dated; 16/10/2008 and if under the reserved category the candidate is not available. The vacancies of such slot have been utilized at present stage and in the future promotions such utilized posts which have been utilized owing to the non availability of category slot would be given a priority in the future promotion list. The vacuum caused by the non availability of the category candidate have been utilized by general candidate.

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Now, in the interest of administration and in order to run the Department smoothly, and subject to ratification by the DPC/Vigilance Clearance, it is hereby ordered that **43 (forty-three) Class-IV Employees (i.e. Lab. Assistant: 26 Jr. Assistant: 13 & Lib. Assistnat; 04)** shown in the annexure to this order shall work as stop-gap arrangement purely on temporary basis in their own pay and grade. This order shall not confer any preferential claim in favour of the elevated officials to continue on the post and shall be subject to the superior claim if any, and without prejudice to the out come of the court case if any which may not be within the immediate knowledge of this office. The order is subject to fulfilment of the following conditions:-

1. That if on consequent verification, if any class-IV employee found ineligible as per SRO-308 of 2008 dated; 16/08/2008 for such placement, this order will not confer any right to him/her and placement shall be liable to be rescinded in that case abinitio.
2. That it will be the personal responsibility of the CEO/DDO to verify the particulars of the Class-IV employee as indicated in the annexure of this order with reference to their original service records/ appointment order/Qualification certificates/testimonials and will ensure that the particulars recorded against each official are correct, variation if any found should be brought to the notice of this Directorate for clarification/further instructions till then the benefit of placement shall not be allowed in his/her favour.
3. That the official must necessarily be holding genuine appointment on substantive basis and un-interrupted service, and shall not be involved in fake, fraud, adhoc, migrant, Contractual appointments and are not subject to any criminal proceedings departmental/VOK.
4. That the placement order in respect of reserved category aspirants shall be allowed only after production/verification of original category certificate issued by the competent authority. The verification with regard to the genuiness of appointment/ qualification certificate/category certificate (if any) be got done by the CEO/DDO from the concerned issuing authority.
5. The placement of the officials shall be without prejudice to the superior claim if any.
6. Certificate to the effect that Incharge Promotee has not indulged in any immoral act /subversive activities and DDO where they have been working must furnish the said certificate authenticating that the work and conduct of the official has remained satisfactory during working as IV-Class employee.
7. The placement of such officials shall be confirmed by DPC (Departmental Promotion Committee) after fulfilling all requisite parameters.
8. The officials placed as I/C Jr. Assistants shall be required to appear in the type test on Computer Key Board and shall have to qualify the test with a speed of 25 words per minute within a period of 06 months, failing which their placement order shall be withdrawn abinitio giving chance to others in merit.
9. The officials placed as Incharge Library Assistants are required to qualify the certificate course in Library Science as required in terms of SRO-308 of 2008 dated; 16/10/2008. Those who could not qualify the same they shall be reverted back to their original post.
10. The posts sanctioned under RMSA shall in no case be utilized for the elevated officials and neither such posts should be accounted for as vacancy for determination of Rota Quota

Sd/-

**Director School Education
Kashmir**

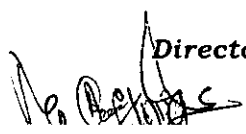
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Dated: 02/06/2015

1. Commissioner Secretary to Government Education Department Civil Secretariat Srinagar for information.
2. **Chief Education Officer Pulwama** for information with the instructions that the order shall not be implemented unless the work and conduct of the promotee is ascertained from the DDO concerned and simultaneously the other explicit conditions as laid down in the aforesaid order or fulfilled. The adjustment of the promotees against the clear vacancies be made without involving transfers.
3. Stock file/Order File.


Personnel Officer

Directorate of School Education,
Kashmir



Annexure to order No. 1675 DSEK of 2015 Dated:- 07/08/2015

S/No.	S. No. of CEO's List	Name	Desig.	Place of posting	Qual	D.O.B	D.O. Apptt.	Roster Point	Category	Residence	Placed as Incharge
1	1	Ab. Rehman Kumar	Orderly	HSS Pinglina	Matric	05/04/1957	02/04/1980	1	Gen	Pinglina	Lab.Assistsant
2	2	Ab. Gani Kumar	Lab. Bearer	HSS Rajpora	Matric	20/09/1960	07/04/1982	2	Gen	Gadoora	Lab.Assistsant
3	3	Gh. Hassan Mir	Orderly	Amlarnoupora	Matric	14/04/1957	23/08/1982	3	Gen	Dadasara	Lab.Assistsant
4	39	Asmat Ara	Lib. Bearer	HS Awantipora	10th	03/11/1966	11/10/1991	4	RBA	Panzgam	Lab.Assistsant
5	4	Nazir Ahmad Parray	Lab. Bearer	HS Batagund	Matric	15/03/1960	01/03/1983	7	Gen	Laribal Shikargah	Lab.Assistsant
6	5	Gh. Mohd Dhoobi	Orderly	ZEO Tral	Matric	20/10/1956	03/04/1984	8	Gen	Tral	Lab.Assistsant
7	6	Nisar Muzaffar Bhat	Orderly	HSS Drabgam	Matric	04/04/1960	21/09/1984	9	Gen	Drabgam	Lab.Assistsant
8	10	Mohd Munwar Kumar	Orderly	ZEO Pulwama	Matric	05/04/1969	15/09/1986	10	Social. Caste	Hawal Pulwama	Lab.Assistsant
9	7	Mohd Tahir	Lab Bearer	GHSS Tral	10+2	01/04/1960	02/02/1985	11	Gen	Hardumir Tral	Lab.Assistsant
10	8	Mohd Yousuf Bhat	Safai wala	HIS Malangpora	Matric	01/10/1959	23/03/1985	12	Gen	Chersoo	Lab.Assistsant
11	9	Gh. Mohd Khanday	Lab. Bearer	HSS Kakapora	Matric	19/04/1963	07/08/1985	13	Gen	Pampore	Lab.Assistsant
12	37	Ab. Rashid Khan	Chowkidar	ZEO Looragam	Matric	01/04/1968	11/10/1991	14	RBA	syedabad	Lab.Assistsant
13	11	Manzoor Ahmad	Orderly	HSS Koil	Matric	01/04/1962	08/04/1987	15	Gen	Narwa	Lab.Assistsant
14	12	Mohd Yaseen Wagay	Lab. Bearer	BHS Abhama	Matric	21/04/1964	01/03/1988	16	Gen	Abhama	Lab.Assistsant
15	13	Nazir Ahmad Sheikh	Lab. Bearer	HSS Rajpora	Matric	12/03/1969	16/03/1988	17	Gen	Lajoora	Lab.Assistsant
16	14	Mohd Afzal Bhat	Orderly	GHS Rajpora	Matric	07/08/1958	18/03/1988	18	Gen	Below Dar gund	Lab.Assistsant
17	15	Gh. Nabi Najar	Orderly	Kamrazipora	10+2	03/03/1967	18/03/1988	19	Gen		Lab.Assistsant

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Annexure to order No. 1625 DSEK of 2015 Dated:- 02-06-2015

18	16	Gh. Ahmad Bhat	Orderly	BHSS Pulwama	Matric	07/04/1958	19/03/1988	21	Gen	Gundipora	Lab.Assistsant
19	17	Nazir Ahmad	Orderly	HSS Koil	Matric	01/03/1966	19/03/1988	22	Gen	Nounagri	Lab.Assistsant
20	18	Mohd Yousuf	Orderly	GHSS Khrew	E.E.	01/03/1969	19/03/1988	23	Gen	Inder	Lab.Assistsant
21	46	Gh. Nabi Reshi	Chowkidar	ZEO Awantipora	Matric	08/01/1965	09/02/1993	24	RBA	Panzgam	Lab.Assistsant
22	19	Ab. Hamid Sheikh	Orderly	HSS Ratnipora	Matric	12/03/1969	19/03/1988	26	Gen	Lajoora	Lab.Assistsant
23	20	Ab. Majeed Bhat	Orderly	ZEO Kakapora	Matric	05/06/1962	23/03/1988	27	Gen	Singo Narbal	Lab.Assistsant
24	21	Ab. Rashid Dar	Orderly	ZEO Shadimarg	Matric	15/02/1970	24/03/1988	28	Gen	Below Dar gund	Lab.Assistsant
25	22	Mushtaq Ahmad wani	Orderly	HS Barsoo	Matric	08/04/1968	23/04/1988	29	Gen	Drangbal,Pa mpore	Lab.Assistsant
26	23	Gh. Mohd Dar	Lab. Bearer	HSS Lethpora	Matric (Adeeb)	13/01/1961	25/05/1988	30	Gen	Awantipora	Lib.Assistant
27	24	Gh. Mohd Bhat	Lab. Bearer	GHSS Pampore	Matric	28/02/1969	26/05/1988	32	Gen	Srinagar	Lab.Assistsant
28	25	Mohd. Yousuf Ganie	Lab. Bearer	HSS Noorpora	Matric	12/12/1960	28/05/1988	33	Gen	Chandrigam	Jr.Assistant
29	54	Shabir Ahmad Shah	Lab. Bearer	ZEO Pampore	Matric	02/02/1970	04/04/1995	34	RBA	Panzgam	Jr.Assistant
30	26	Farooq Ahmad Bhat	Safai walla	HS Rathsuna	Matric	01/03/1961	24/06/1988	35	Gen	Dadasaru Tral	Jr.Assistant
31	27	Gh. Mohd Kully	Chowkidar	HSS Litter	Matric	20/03/1969	24/06/1988	36	Gen	Rakh Litter	Jr.Assistant
32	28	Bashir Ahmad Mantoo	Orderly	ZEO Kakapora	Matric	01/07/1970	09/08/1988	37	Gen	Kisrigam	Jr.Assistant
33	29	Mahmood Dar	Orderly	HS Syedabad	BA II Yr.	10/01/1969	18/08/1988	38	Gen	Wagar	Jr.Assistant
34	30	Ab. Rashid Khanday	Orderly	ZEO Tral	Matric	13/04/1965	07/10/1988	39	Gen	Chandrigam	Jr.Assistant
35	32	Waheeda Banoo	Orderly	HSS Noorpora	Matric	20/11/1969	01/03/1989	41	Gen	Midoora	Jr.Assistant

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Annexure to order No. 1675 DSEK of 2015 Dated:- 02-06-2015

36	33	Imtiyaz Ahmaad Ganie	Lab. Bearer	CHS Pulwama	Matric	15/05/1969	01/04/1990	42	Gen	Arihal	Jr. Assistant
37	34	Sakeena Akhter	Lab. Bearer	GHSS Pulwama	Matric	01/04/1971	21/08/1990	43	Gen	Drussoo	Jr. Assistant
38	71	Mairaj Ahmad Mir	Orderly	HS Lam	Matric	16/03/1970	06/11/1996	44	RBA	Aripal	Jr. Assistant
39	35	Yasmeena Akhter	Lab. Bearer	GHSS Pulwama	BA II yr	03/03/1959	24/03/1991	46	Gen	Srinagar	Jr. Assistant
40	36	Mushtaq Ahmad Malik	Chowkidar	HS Chakoora	Matric	07/03/1970	11/10/1991	48	Gen	Malikpora Pulwama	Jr. Assistant
41	40	Fayaz Ahmad Bhat	Chowkidar	HS Bandzoo	Matric	06/03/1967	20/10/1991	49	Gen	Urchersoo Pul	Lib. Assistant
42	41	Naza Akhter	Lib. Bearer	GHSS Pampore	Matric	25/11/1972	14/12/1991	50	Gen	Srinagar	Lib. Assistant
43	42	Mohd Ramzan Bhat	Orderly	GHSS Pampore	Matric	25/02/1967	25/08/1992	51	Gen	Konibal	Lib. Assistant

Sd/-

Director School Education
Kashmir

Personnel Officer

Directorate of school Education
Kashmir

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