

GOVERNMENT OF JAMMU AND KASHMIR
DIRECTORATE OF SCHOOL EDUCATION
KASHMIR

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Subject: Placement of eligible Class-IV Employees as I/C Lib. Assistant, I/C Junior Assistants, and I/C Lib. Assistants of District Kulgam.

ORDER NO: 1671 -DSEK OF 2015.

D A T E D: 02/06/2015

Whereas, due to maximum number of vacancies of different categories of non-teaching posts in different offices/institutions, the work culture of School Education Department has adversely affected, in certain places, the teachers/Class-IV employees have been assigned the non-teaching jobs.

Whereas as per School Education subordinate non-gazetted recruitment rules issued under SRO-308 of 2008 dated: 16/08/2008 a joint seniority of different categories of Class-IV posts viz peon, orderly, Safaiwala, Gardner, Chowkidar, Lib. Bearer, Lib. Bearer Gasman and others have been framed by the Government for promotion to Lab. Assistants, Junior Assistants and Lib. Assistants.

Whereas, the **Chief Education Officer Kulgam** vide his letter No CEO/K/NT/11510/14 dated: 13/02/2014 furnished a list of 127 qualified Class-IV employees after notifying in print media on 03/02/2014 for promotion/placement of 24 vacancies of Lab. Assistants, Junior Assistants and Library Assistants.

Whereas, a committee was framed vide order No. 1125 DSEK of 2014 dated: 16/08/2014 to ascertain the para-meters and modalities to be adhered for elevation of IV class employees in the Education Department to the cadre of Lab. Assistants, Junior Assistants and Lib. Assistants.

Whereas, the matter of placement of eligible class-IV for elevation as Incharge Junior Assistant on stop-gap arrangement in OPG with the condition of passing of type test was taken up with the Administrative Department vide this Directorate letter No. DSEK/NT/Prom/19/2015/all/1235 dated: 20/03/2015.

Whereas, the Administrative Department vide letter No. Edu-I/83/2015 dated: 15/05/2015 has conveyed agreement to the proposal for making stop-gap arrangement by placement of eligible Class-IV employees in the higher cadre subject to condition that those who benefit from such placement would necessarily clear the type test within six months, failing which the person shall be reverted back and opportunity would be provided to others. This would also apply to those who have been so placed earlier, but have not cleared the type test.

Whereas the committee, in a thread bear discussion and in consultation with concerned Chief Education Officers in a unified consensus deserved the process of the promotion and evolved the following para-meters to be adhered in the process.

- i. **Priority have been given to Lab. Assistant owing to the reason that he has a bright promotion prospects than the Junior Assistants. The seniors as per seniority list of Class- IV have been elevated as Lab. Assistants other than having qualification as Adeeb, Second preference in seniority have been given for the slot of Junior Assistants, the third priority have been given for the post of Lib. Assistants.**
- ii. **Those candidates with Adeeb in Matriculation have been considered only for the post of Junior Assistants, as well as Lib. Assistants.**
- iii. **The Placement of such cadres to the elevated cadre (Junior Assistant, Lab Assistant, Lib. Assistant) of such cases where FIR has been lodged under RPC against the promotee figuring in the seniority list be kept in abeyance till the promotee is acquitted of the charges and their quota will remain reserved and seniority would be maintained.**
- iv. **If the promotee by virtue of seniority falls in reserved category like RBA, ST, SC, ALC and does not fulfilled the norms of eligibility under SRO 308 of 2008 dated; 16/10/2008 and If under the reserved category the candidate is not available. The vacancies of such slot have been utilized at present stage and in the future promotions such utilized posts which have been utilized owing to the non availability of category slot would be given a priority in the future promotion list. The vacuum caused by the non availability of the category candidate have been utilized by general candidate.**

Now, in the interest of administration and in order to run the Department smoothly, and subject to ratification by the DPC/Vigilance Clearance, it is hereby ordered that **24 (Twenty-four) Class-IV Employees (i.e. Lab.Assistnat; 09, Jr.Assistant; 10 and Lib.Assistant: 05)** shown in the annexure to this order shall work as stop-gap arrangement purely on temporary basis in their own pay and grade. This order shall not confer any preferential claim in favour of the elevated officials to continue on the post and shall be subject to the superior claim if any, and without prejudice to the out come of the court case if any which may not be within the immediate knowledge of this office. The order is subject to fulfilment of the following conditions:-


1. That if on consequent verification, if any class-IV employee found ineligible as per SRO-308 of 2008 dated; 16/08/2008 for such placement, this order will not confer any right to him/her and placement shall liable to be rescinded in that case abinitio.
2. That it will be the personal responsibility of the CEO/DDO to verify the particulars of the Class-IV employee as indicated in the annexure of this order with reference to their original service records/ appointment order/Qualification certificates/testimonials and will ensure that the particulars recorded against each official are correct, variation if any found should be brought to the notice of this Directorate for clarification/further instructions till then the benefit of placement shall not be allowed in his/her favour.
3. That the official must necessarily be holding genuine appointment on substantive basis and un-interrupted service, and shall not be involved in fake, fraud, adhoc, migrant, Contractual appointments and are not subject to any criminal proceedings departmental/VOK.
4. That the placement order in respect of reserved category aspirants shall be allowed only after production/verification of original category certificate issued by the competent authority. The verification with regard to the genuiness of appointment/ qualification certificate/category certificate (if any) be got done by the CEO/DDO from the concerned issuing authority.
5. The placement of the officials shall be without pre-judice to the superior claim if any.
6. Certificate to the effect that I/C promotee has not indulged in any immoral act /subversive activities and DDO where they have been working must furnish the said certificate authenticating that the work and conduct of the official has remained satisfactory during working as IV-Class employee.
7. The placement of such officials shall be confirmed by DPC (Departmental Promotion Committee) after fulfilling all requisite parameters.
8. The officials placed as I/C Jr. Assistants shall be required to appear in the type test on Computer Key Board and shall have to qualify the test with a speed of 25 words per minute within a period of 06 months, failing which their placement order shall be withdrawn abinitio giving chance to others in merit.
9. The officials placed as Incharge Library Assistants are required to qualify the certificate course in Library Science as required in terms of SRO-308 of 2008 dated; 16/10/2008. Those who could not qualify the same they shall be reverted back to their original post.
10. The posts sanctioned under RMSA shall in no case be utilized for the elevated officials and neither such posts should be accounted for as vacancy for determination of Rota Quota.

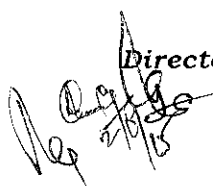
Sd/
Director School Education
Kashmir

NO: DSEK/NT/Prom/19/2014/Kul/1029-00
Copy to the:

Dated: 02/08/2015

1. Commissioner Secretary to Government Education Department Civil Secretariat Srinagar for information.
2. **Chief Education Officer Kulgam** for information with the instructions that the order shall not be implemented unless the work and conduct of the promotee is ascertained from the DDO concerned and simultaneously the other explicit conditions as laid down in the aforesaid order or fulfilled. the adjustment of the promotees against the clear vacancies be made without involving transfers.
3. Stock file/Order File.


Personnel Officer
Directorate of School Education,
Kashmir


2/8/15

Annexure to Order No 1671 DSEK of 2015 Dated 02-06-2015

S/No	S. No of CEO's list	Name of the Class-Iv	Desig.	Place of Posting	Quali	D.O.Birth	D.O.Ist Appt	Category	Roster Point	Placed as Incharge
1	2	Ab Rashid Padder	Peon	HSS D.H.Pora	Matric (Adeed)	05/12/1959	01/07/1979	Gen	2	Lib.Assistant
2	3	Ab Majeed Lone	Peon	HSS Malwan	Matric (Adeed)	04/02/1965	11/04/1984	Gen	3	Lib.Assistant
3	32	Mohd Ayoub Gull	Lab. Bearer	HSS Aishmuji	Matric	01/06/1978	29/11/2006	RBA	4	Lab.Assistant
4		Manzoor Ahmad Gorsir	Chowkidar	GHS D.H.Pora	Matric	01/01/1975	08/02/2002	ST	5	Lab.Assistant
5	4	Ab Rashid Allie	Peon	GHS D.H.Pora	Matric	30/12/1959	24/11/1985	Gen	7	Lab.Assistant
6	5	Gh Hassan Mir	Chowkidar	MS Parigam	Matric	12/07/1959	01/01/1992	Gen	8	Lab.Assistant
7	7	Altaf Hassain Khan	Lab. Bearer	HS Brinal	Matric (Adeed)	13/01/1963	01/01/1992	Gen	9	Lib.Assistant
8	6	Hanifa Akhtar	Peon	GHS Qaimoh	Matric	06/07/1963	01/01/1992	Gen	11	Lab.Assistant
9	9	Javid Ahmad Wani	Peon	HS Nagam	Matric	18/04/1972	01/12/1997	Gen	12	Lab.Assistant
10	34	Javaid Ahmad Khanday	Lab. Bearer	HSS D.K. Marg	TDC	10/07/1983	09/04/2007	RBA	14	Lab.Assistant
11	11	Parvaiz Ahmad Mir	Peon	HSS Maundgafan	Matric	15/03/1970	31/03/1998	Gen	15	Lab.Assistant
12	Migrant	Sanjay Kumar Pandita	Lab. Bearer	CAO Migrant Cell	PUC	01/07/1975	13/06/1998	Gen	16	Lab.Assistant
13	12	Maqsoodul Alam Wani	Peon	HSS Arreh	Matric	18/07/1978	19/05/1999	Gen	17	Junior Assistant
14	13	Bilal Ahmad Hajam	Safaiwala	HS Zangalpura	Matric (Adeed)	01/04/1980	27/04/2001	Gen	18	Lib.Assistant
15	14	Zahid Yousuf Dar	Lab. Bearer	ZEO Qaimoh	TDC	20/02/1980	21/06/2001	Gen	19	Junior Assistant
16	15	Sajad Ahmad Parray	Lab. Bearer	HSS Yaripora	TDC	15/10/1977	29/06/2001	Gen	21	Junior Assistant
17	16	Arshad Ahmad Ganie	Class-Iv	HSS Deusar	Matric	11/01/1978	10/09/2001	Gen	22	Junior Assistant

18/06/2015

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Annexure to Order No _____ DSEK of 2015 Dated _____

18	17	Shahzad Hyder Noorani	Peon	GHSS Yaripora	TDC	08/11/1983	06/02/2002	Gen	23	Junior Assistant
19	8	Ab Rehman Dar	Lab. Bearer	HSS Kilam	Matric	01/05/1962	09/04/2003	Gen	26	Junior Assistant
20	18	Dilbar Hussain Wani	Lab. Bearer	HSS Arreh	Matric (Adeed)	04/03/1979	22/10/2003	Gen	27	Lib. Assistant
21	19	Muzamil Ahmad Bhat	Peon	ZEO Kulgam	Matric	02/01/1986	06/12/2003	Gen	28	Junior Assistant
22	21	Ruby Farooq	Lab. Bearer	HSS Bugam	TDC	01/07/1985	28/09/2004	Gen	30	Junior Assistant
23	22	Meema Akhtar	Lab. Bearer	GHSS Kulgam	Matric	20/11/1974	02/11/2004	Gen	32	Junior Assistant
24	23	Ishfaq Ahmad Bhat	Lab. Bearer	HSS Kilam	Matric	01/06/1973	19/01/2005	Gen	33	Junior Assistant

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Sd/
Director School Education
Kashmir

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Personnel Officer

Directorate of School Education
Kashmir

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2/10/15